

**Transportation Services Advisory
Bike - Sub Committee**

TEXAS A&M UNIVERSITY

**MINUTES OF MEETING
October 16, 2008**

Present: Dr. Clint Magill
Alana Deans
John Fisher
Dan Mizer, Jr.
John Wagaman
Rod Weis

Absent: Brittany Jones
Jonathan Luu
Shawn Turner
Dr. Angie Hill Price

Guest: Peter Lange
Debbie Hoffmann

1. **The October 16, 2008 meeting was called to order by Dr. Clint Magill**
 - a. Minutes from July 30, 2008 were reviewed; minutes approved with the correction of Dr. Magill's name in item 3 and 3 a.
2. **Rules and Regulations**
 - a. John Fisher asked about bicycles parking in building; Dr. Magill stated that this rule is a current university rule now
 - b. Committee discussed rules for riding on sidewalks, lawns, might need to move some of these rules and regulations; they may need to be called "bike courtesy "
 - i. Rod Weis stated that it is impossible to stop riders or enforce a rider when they are not riding properly
 - ii. John stated that UPD can't enforce, currently we do not have university tickets, TS can't enforce, no licensed enforcement officers, who will be responsible for enforcement
 - iii. Dr. Magill stated they may need to keep the items but not under regulations; maybe safety tips or riding tips, post them on a web site; and possibly publish them in a pamphlet
 1. John Fisher stated that it would be a good to keep them listed; so that they can be changed to rules in the future

- c. Dan Mizer asked if state law allows bicycles on sidewalks; the committee answered yes
- d. Dan stated if controlling bikes is not supported by current UPD administration then can it be stated that bikes should not be ridden on sidewalks; how can we help this accomplished
 - i. Peter suggested making these areas of concern dismount zones
 - ii. Dr. Magill suggested making narrow sidewalks not accessible to bike riders
 - iii. Alana stated that we to address if the bike lanes are being blocked or if they have pot holes where they can ride; if you are not going to let bicycles on the sidewalks
- e. John Fisher asked if it would be possible to take some of rules, out of rules and regulations and make them a safety tips; especially the rules that will be hard to enforce
 - i. Dr. Magill suggested that some of them need to be kept as some type of a rule
 - ii. Rod Weis stated to list them as different types of rules. University rules and state law rules
 - iii. John Fisher stated that he would get with Rose on the legal – state rules
- f. Dan asked about skateboarding; how do you get students to obey
 - i. John Fisher stated that they request for them to leave campus; if caught again the student is incarcerated
- g. Dr. Magill felt that the committee members had made a lot of head way with this draft for bike rules. Can we get these rewritten; then will the next step be taking the rules to Dr. Murano?
 - i. Rod stated that all of the rules that are important; we would need to keep them in the document; need to get them enforced and handled through Transportation Services
 - ii. John Fisher and Rose Berryhill will rewrite the rules or divide into university regulations and state rules
- h. Dr. Magill stated that he will request Dr. Murano to review the committee's suggestions once they are rewritten to reflect the changes; he requests that the administration pass so that enforce can be upheld during violations ticketable offenses or violation of state rules

3. Bicycle Registration

- a. John Fisher asked how to we get customers to show proof of ownership
 - i. Debbie Hoffmann explained how we are handling this process now with bikes at the end of the spring semester
 - 1. We ask they customer questions about their bikes
 - a. Color of bike, type, brand, if they are marked and if they had a lock - we keep the lock with the bike; asking that they bring the key to pick up the bike; we ask for the area they left their bike. Bikes are picked up by areas and each area is designed with a color

- b. Peter Lange stated that Transportation Services does a good job at rolling this information out; if the committee can agree upon this recommendation for Fines and Fees
 - i. Dr. Magill stated that the committee previously had discussed a 2 year permit; yes we are still thinking about a two year permit
 - ii. Alana thought the \$20 fine amount was good; large enough to get the student to express “dang”; but she was not so large that they can’t pay the citation
 - iii. Alana asked how long we would keep the bikes; Peter Lange stated currently we are holding them for 120 days before they are auctioned
 - iv. Dan Mizer asked if the impound fee would start from day one; committee member stated that it would.
- c. Pete Lange stated that historically we start the process with signage and can communicate the information with our parking changes
- d. Dr. Magill asked the committee how do we make this happen quickly
 - i. John Fisher felt that other than a couple of changes, he thought that it is ready to go
- e. Dr. Magill asked the committee on how we should handle the funding; should I present it to the Faculty Senate to add a \$1 to parking permits.
 - i. Peter Lange thought that this might possibly be a way
- f. Dr. Magill felt that he and Rod might have to convince Chuck Sippial that registering bikes is a good thing
- g. Dr. Magill stated that he can get in with Dr. Murano to discuss this
- h. Rod Weis stated that he thinks that funding of the bike program should come from a group of funding sources;
 - i. We solve our bike parking issues at our locations by adding additional bike racks; he would like to see that other auxiliaries solve their bike rack problems
 - ii. Challenges right now are with existing buildings; buildings who want bike racks immediately
 - iii. Dr. Magill stated that new buildings should have bike racks included in their new building plans; and funded with the building plans
- i. What are the numbers used now for bicycles - 10,000; what was the registration fee the last time I attended this meeting; hard costs need to be considered these fees outside of Transportation Services costs
 - i. Permit cost, handling costs, mailing costs
 - ii. Dan Mizer asked from a program perspective what you consider a cost for the permit
 - iii. Dan also suggested that the fee should be enough to cover operating expenses
 - iv. Dr. Magill asked if \$264.00 for a parking permit and then \$10.00 for two years of bicycle parking was too much for the students
 - 1. John Wagaman thought that \$10 for 2 years was completely reasonable; promote that with this registrations process that missing bikes could be checked by using a national registry

2. Rod Weis stated that it was pretty cheap insurance in case of theft; one phone called could find out who bike belongs to
3. John Fisher stated that we see students not of college age, riding off with bikes from campus; this would give us (UPD) something else to check out the owners

Adjourned at 1: 06 pm

Action items:

None noted