MINUTES OF MEETING
April 25, 2008

ATTENDEES: Hunter Bollman
            Cheryl Hanks
            Ann Wallingford
            Lallah Howard
            Dr. Mike Messina
            Leah Flores
            Dr. Alan Love
            Ruth Mullins
            Dr. Dave Parrott
            Rich Pontious
            Robert Pottberg
            Rod Weis

            ABSENT: Sheila Amos
                     Mike Caruso
                     Dr. Angie Hill Price
                     Dr. Howard Kaplan
                     Beth McNeill
                     Dr. Joe Newton

GUESTS: Dr. Russell Cross
        Doug Williams
        June Broughton
        Debbie Hoffmann
        Kenny Kimball
        Rose Berryhill

1.0 Welcome and Introductions
1.1 Mr. Weis called the meeting to order
1.2 Welcome to guest, Dr. H. Russell Cross and introduction of members
1.3 Ruth Mullins announced that Rod Weis was selected for the most deserving employee who goes above and beyond to help graduate students
1.4 Requested for members to review the draft minutes and a motion to approve the March 19, 2008 minutes
   1.4.1 Cheryl Hanks had a change in 2.3.2 “Cheryl Hanks stated that she does not agree with the prices; but looking at option A, what does it give me access to”
   1.4.2 Hunter Bollman made a motion to approved minutes as written
   1.4.3 Dr. Love 2nd the motion
   1.4.4 No objections to the minutes; all approved

2.0 Business
2.1 University Business Permits
   2.1.1 Three things we are trying to address:
       2.1.1.1 Solving the visitor parking issues; Availability of university business parking – suggest still require business permits to park above the gates in UCG and NSG – still allow access to lot 7
       2.1.1.2 Customers staying all day long in prime university business spaces – suggest limiting on-street UB spaces to 2 hours
       2.1.1.3 The number of business permits displayed in lots 54 and 55 – suggest that a future agenda item may help to make more room in
lots 54 and 55 – consider moving university vehicles from prime lots
2.1.1.3.1 Leave one permit type but increase the permit price

2.1.2 Leah Flores suggested that service and loading spaces are not available to business permits but rather only available to service providers
2.1.2.1 Rod stated that service spaces are a real need and should be a future discussion agenda item

2.1.3 Rich suggested changing the application process to help ensure real need and not just desire

2.1.4 Lallah stated that the abuse of UB also comes from departments that allow students to use them to go to class

2.1.5 Rod suggested that TS type up the proposal; send to committee members allowing member not present to review proposal, then approve.
2.1.5.1 Ruth suggests adding the reasons to the proposal – explanation

2.1.6 Cheryl asked that we include the price for the campus permit in the document

2.1.7 Ruth suggested to take an average percent of all the permit price increases and apply it to the business permits; Rich suggests $35 - $40 fee

2.1.8 Robert Pottberg suggested $35.00
2.1.9 Lallah suggested to raise it to the $35.00

2.2 Future Meeting Dates
2.2.1 Conflict in July with Fire School; July 16th will be the date

2.3 Bike Sub-Committee
2.3.1 Rod stated that the 1st Bike Sub-Committee met on Wednesday, April 23. Committee members reviewed the previous recommendations and goals, this was work was really great and they will build from these proposals
2.3.1.1 Will need administration support from the university for the next levels

2.3.1.2 Will take a very serious look at registering bikes
2.3.1.2.1 Registrations will aid in returning bikes when stolen; information will be in a nationwide data base
2.3.1.2.2 It will also help when bikes are parked in an illegal area like ramps, entrances or HC areas; ability to notify owners

2.3.1.3 All committee recommendations will move through the system for approval

2.3.1.4 Funding of the program is likely going to be the most difficult issue

2.3.1.5 This is a huge campus with bike issues

2.3.1.6 Committee member asked about the surplus bikes; could the income from their sales be used for funding.
2.3.1.6.1 All revenues from surplus bikes goes to property surplus operations

2.3.1.7 Rod stated that the subcommittee would need to set fines/fees that would include disposal fee, if your bike is left at the end of the semester
2.3.1.7.1 One of the committee members stated that even the cost of fuel is rising for bike removal

2.3.1.7.2 The committee should prepare a proposed budget

2.3.1.8 I have heard lots of positive comments about the bike sub-committee

3.0 Meeting adjourned
Other Topic(s):

Tasks to be completed:

1. University Business Permits Proposal

Future Discussion Items:

1. Parking for University Vehicles
2. Visitor Validation Process
3. Vehicles parking and driving on sidewalks
4. Service Spaces

Next TSAC Meeting, May 22nd, at 11:30 a.m., MSC, Room 206