MINUTES OF MEETING
October 16, 2008

Present: Dr. Clint Magill
          Alana Deans
          John Fisher
          Dan Mizer, Jr.
          John Wagaman
          Rod Weis

Absent:  Brittany Jones
          Jonathan Luu
          Shawn Turner
          Dr. Angie Hill Price

Guest:    Peter Lange
          Debbie Hoffmann

1. The October 16, 2008 meeting was called to order by Dr. Clint Magill
   a. Minutes from July 30, 2008 were reviewed; minutes approved with the correction of Dr. Magill’s name in item 3 and 3 a.

2. Rules and Regulations
   a. John Fisher asked about bicycles parking in building; Dr. Magill stated that this rule is a current university rule now
   b. Committee discussed rules for riding on sidewalks, lawns, might need to move some of these rules and regulations; they may need to be called “bike courtesy”
      i. Rod Weis stated that it is impossible to stop riders or enforce a rider when they are not riding properly
      ii. John stated that UPD can’t enforce, currently we do not have university tickets, TS can’t enforce, no licensed enforcement officers, who will be responsible for enforcement
      iii. Dr. Magill stated they may need to keep the items but not under regulations; maybe safety tips or riding tips, post them on a web site; and possibly publish them in a pamphlet
   1. John Fisher stated that it would be a good to keep them listed; so that they can be changed to rules in the future
c. Dan Mizer asked if state law allows bicycles on sidewalks; the committee answered yes
d. Dan stated if controlling bikes is not supported by current UPD administration then can it be stated that bikes should not be ridden on sidewalks; how can we help this accomplished
   i. Peter suggested making these areas of concern dismount zones
   ii. Dr. Magill suggested making narrow sidewalks not accessible to bike riders
   iii. Alana stated that we to address if the bike lanes are being blocked or if they have pot holes where they can ride; if you are not going to let bicycles on the sidewalks
e. John Fisher asked if it would be possible to take some of rules, out of rules and regulations and make them a safety tips; especially the rules that will be hard to enforce
   i. Dr. Magill suggested that some of them need to be kept as some type of a rule
   ii. Rod Weis stated to list them as different types of rules. University rules and state law rules
   iii. John Fisher stated that he would get with Rose on the legal – state rules
f. Dan asked about skateboarding; how do you get students to obey
   i. John Fisher stated that they request for them to leave campus; if caught again the student is incarcerated
g. Dr. Magill felt that the committee members had made a lot of head way with this draft for bike rules. Can we get these rewritten; then will the next step be taking the rules to Dr. Murano?
   i. Rod stated that all of the rules that are important; we would need to keep them in the document; need to get them enforced and handled through Transportation Services
   ii. John Fisher and Rose Berryhill will rewrite the rules or divide into university regulations and state rules
h. Dr. Magill stated that he will request Dr. Murano to review the committee’s suggestions once they are rewritten to reflect the changes; he requests that the administration pass so that enforce can be upheld during violations ticketable offenses or violation of state rules

3. Bicycle Registration

a. John Fisher asked how to we get customers to show proof of ownership
   i. Debbie Hoffmann explained how we are handling this process now with bikes at the end of the spring semester
      1. We ask they customer questions about their bikes
         a. Color of bike, type, brand, if they are marked and if they had a lock - we keep the lock with the bike; asking that they bring the key to pick up the bike; we ask for the area they left their bike. Bikes are picked up by areas and each area is designed with a color
b. Peter Lange stated that Transportation Services does a good job at rolling this information out; if the committee can agrees upon this recommendation for Fines and Fees
   i. Dr. Magill stated that the committee previously had discussed a 2 year permit; yes we are still thinking about a two year permit
   ii. Alana thought the $20 fine amount was good; large enough to get the student to express “dang”; but she was not so large that they can’t pay the citation
   iii. Alana asked how long we would keep the bikes; Peter Lange stated currently we are holding them for 120 days before they are auctioned
   iv. Dan Mizer asked if the impound fee would start from day one; committee member stated that it would.
c. Pete Lange stated that historically we start the process with signage and can communication the information with our parking changes
d. Dr. Magill asked the committee how do we make this happen quickly
   i. John Fisher felt that other than a couple of changes, he thought that it is ready to go
e. Dr. Magill asked the committee on how we should handle the funding; should I present it to the Faculty Senate to add a $1 to parking permits.
   i. Peter Lange thought that this might possibly be a way
f. Dr. Magill felt that he and Rod might have to convinced Chuck Sippial that registering bikes is a good thing
g. Dr. Magill stated that he can get in with Dr. Murano to discuss this
h. Rod Weis stated that he thinks that funding of the bike program should come from a group of funding sources;
   i. We solve our bike parking issues at our locations by adding additional bike racks; he would like to see that other auxiliaries solve their bike rack problems
   ii. Challenges right now are with existing buildings; buildings who want bike racks immediately
   iii. Dr. Magill stated that new buildings should have bike racks included in their new building plans; and funded with the building plans
i. What are the numbers used now for bicycles - 10,000; what was the registration fee the last time I attended this meeting; hard costs need to be considered these fees outside of Transportation Services costs
   i. Permit cost, handling costs, mailing costs
   ii. Dan Mizer asked from a program perspective what you consider a cost for the permit
   iii. Dan also suggested that the fee should be enough to cover operating expenses
   iv. Dr. Magill asked if $264.00 for a parking permit and then $10.00 for two years of bicycle parking was too much for the students
      i. John Wagaman thought that $10 for 2 years was completely reasonable; promote that with this registrations process that missing bikes could be checked by using a national registry
2. Rod Weis stated that it was pretty cheap insurance in case of theft; one phone called could find out who bike belongs to
3. John Fisher stated that we see students not of college age, riding off with bikes from campus; this would give us (UPD) something else to check out the owners

Adjourned at 1:06 pm

Action items:
None noted