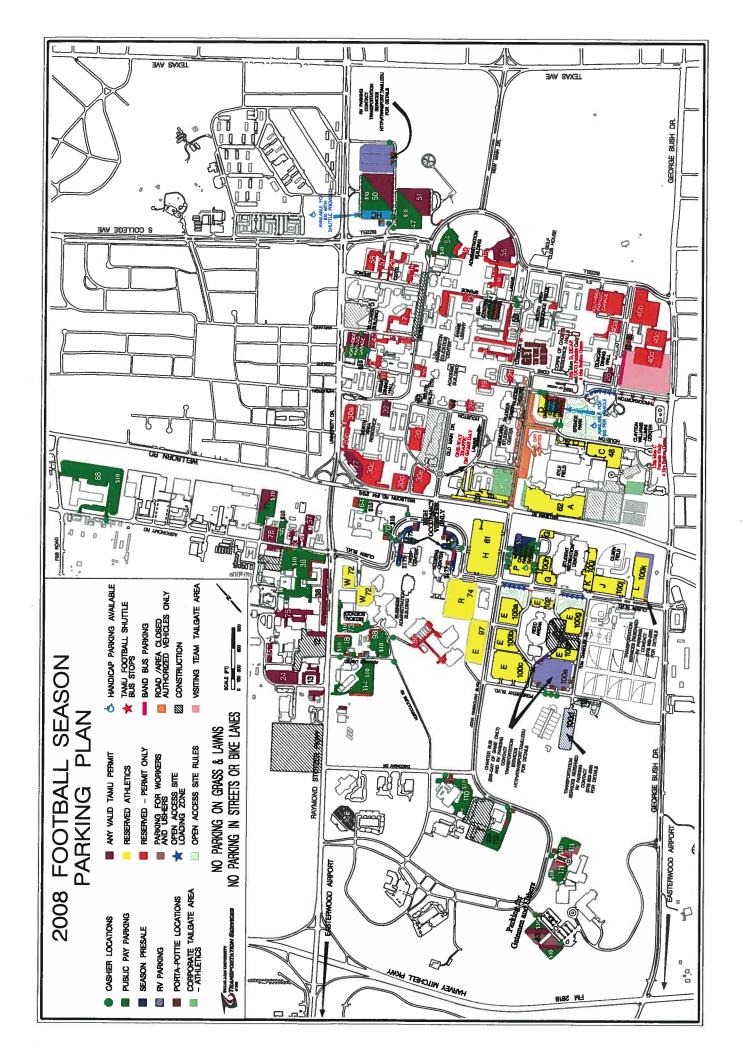
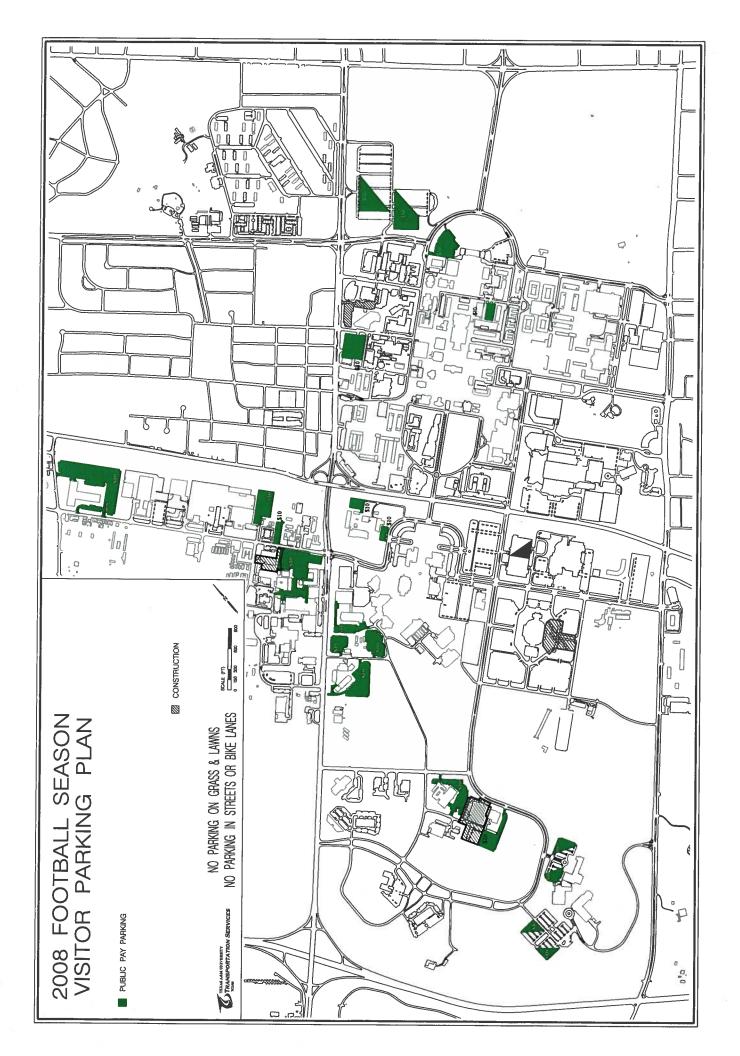
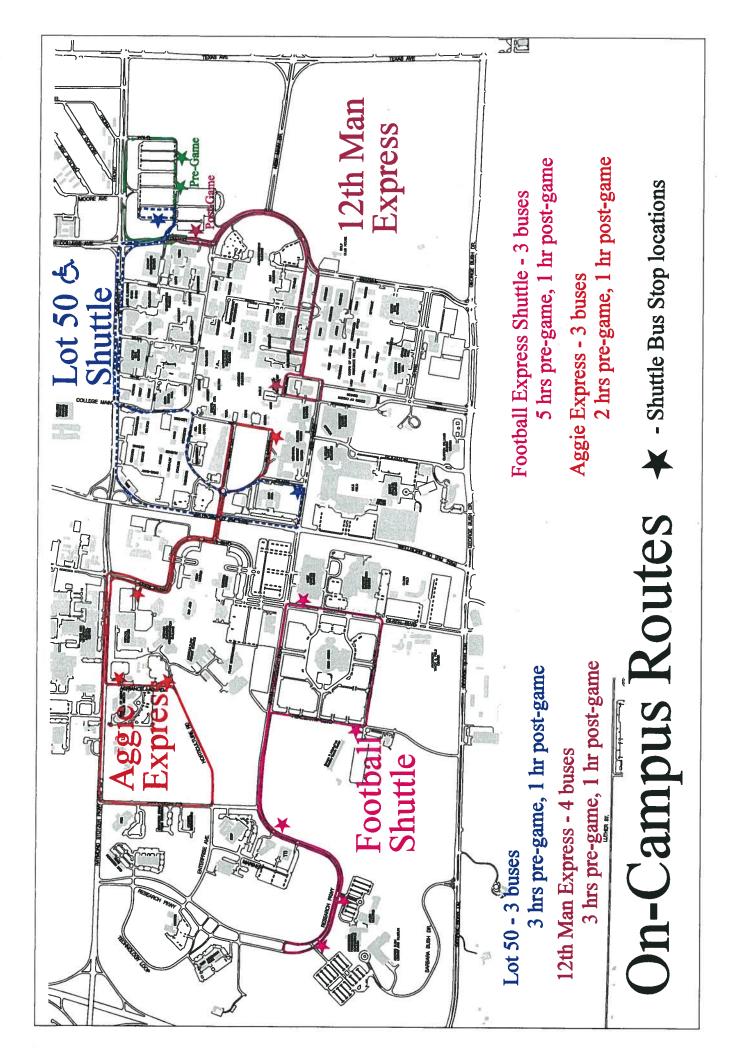
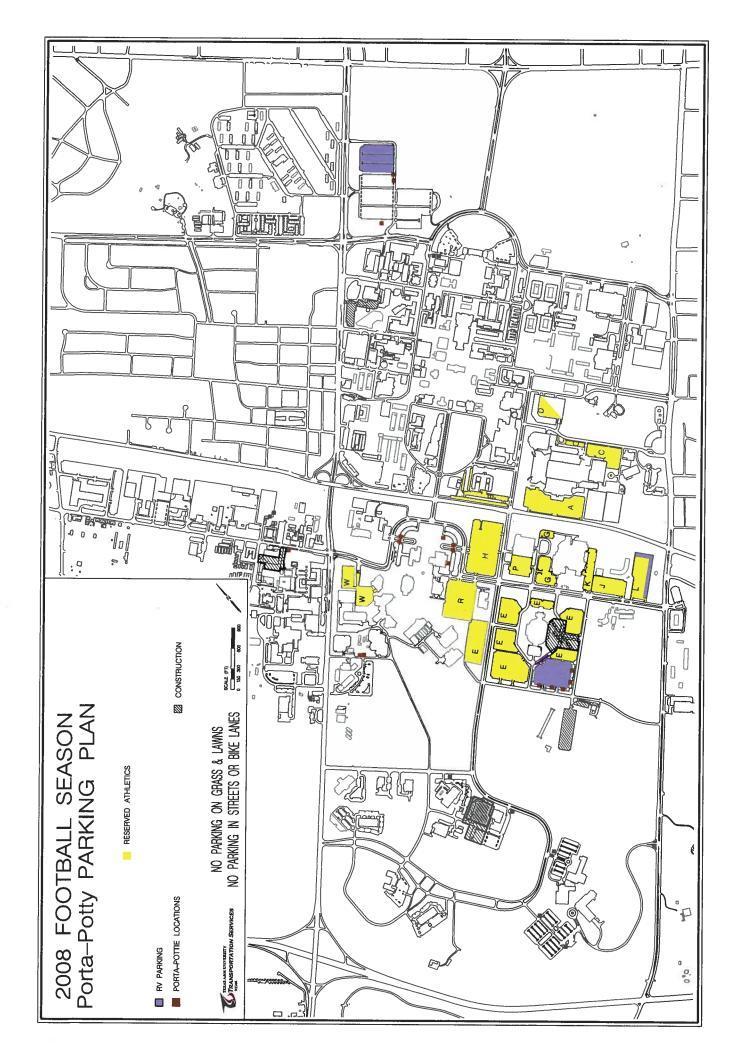
## GAME DAY OPERATIONS









## **Helpful Hints**

- Read your manual
- You are required to wear an Event Staff shirt and sunscreen
- Cash Only
- Valid permit holders for their assigned lot will be allowed to park as long as space is available except in West Campus Garage and 12<sup>th</sup> Man Lots. West Campus Residents are allowed come and go access.
- Permit holders may park in Lots 47, 50,51,55, and everything on Agronomy Rd., Most Vet School parking Lots and Northside Garage
- No Business, Campus, Service, or Retiree permits will be allowed in gated facilities or lots other than those marked "any valid permit".
- The 1AM permits are allowed access into any gated facility or parking lot.
- Employees must remain on post for the duration of the shift. Contact a supervisor for a break
- Friends may stop by and visit but please remember you are working and paying attention to duties and customers is essential
- When shift is over, please remember to turn in and put away all equipment

## And above all.....BE NICE !!!!!@

## **Cashiering Tips**

### **Before & During Game**

- Count your working fund (WF) and tickets before you leave for your lot. You will be held accountable for both at the end of your shift.
- Organize both in your belly bag
- Do not keep money and tickets in the same pocket
- Place large denominations in one pocket to avoid dropping money from belly bag
- Keep bills as orderly as possible—this will help you when cashing out
- Notify supervisor when you need to make a drop (this means turning in excess money). A drop MUST be made when you are close to having \$2000
- Always be aware of current change being used—Call supervisor when running low
- Recycle money as deemed necessary
- Always be aware of the number of tickets remaining—Call supervisor when running low
- One ticket = One space
- Give customer ticket when they pay for space.
- Payment is per entry only—no come-and-go access allowed
- Once your lot has been deemed full—it closes and remains closed at the end of your shift or once
  your lot is full and at supervisor's discretion—you will complete a deposit form turning in all
  cash and any remaining tickets

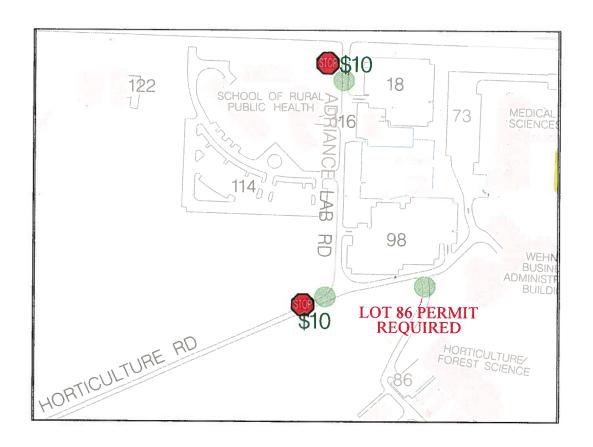
### After Game

- Retrieve envelope issued earlier
- Remove deposit form from envelope
- On deposit form, write name, date, and circle location
- Count all tickets
- Write down # of tickets issued, # of tickets remaining, and price per ticket on deposit form
- Subtract tickets remaining from tickets issued to determine how many tickets were sold
- Use calculator to determine ticket sales by multiplying tickets sold by price/ticket. Record number on deposit form.
- Count all cash. Separate coins and cash. Place total under "Total Drops".
- Separate working fund—enclose in envelope with name, date, and "WF"
- Place coins in separate envelope with name, date, location, and "deposit"
- Place cash in separate envelope with name, date, location, and "deposit"
- Under deposit summary: 1) Enter total drops from above, 2) Subtract working fund to determine actual sales, 3) Actual sales should = ticket sales, 4) If numbers do not equal, report to supervisor immediately
- Once you have completed all steps above, place deposit form, unused tickets, WF envelope and all cash/coin envelopes in large envelope.
- Turn envelope into supervisor
- Turn Game Day book and other issued equipment in
- Put vest, belly bag, and ID holder away

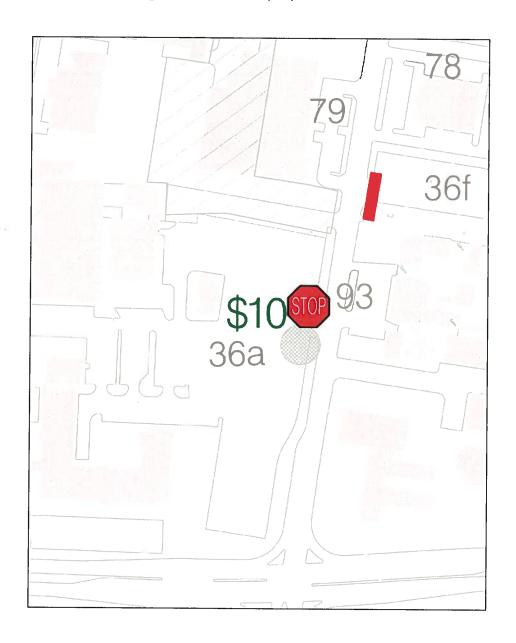
### **Location Notes**

### Lot 18/73/98/114/86

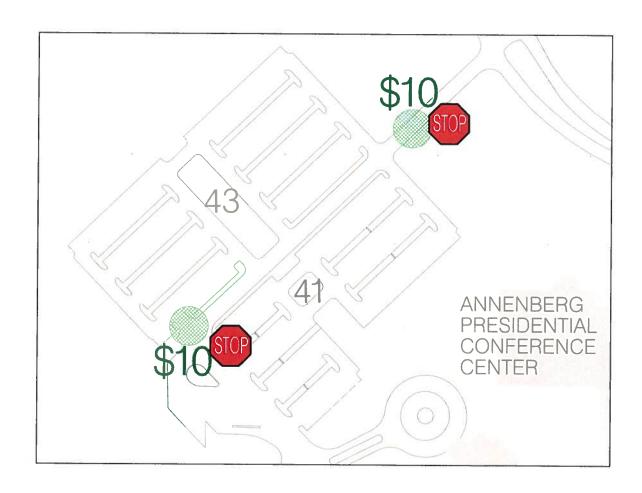
- \$10 parking per entry, no come and go access for paying customers
- Set up signs upon arrival.
- Valid 18, 73, 86, 98 and 114 permits can park for free
- When your ticket count gets low, please notify supervisor so a lot count can be done to see if more tickets should be issued.
- The Aggie Express shuttle will begin running 2 hours prior to kick-off and will pick up at the entrance to lot 98 and lot 18. The shuttle drops off at the MSC circle drive. It does not run during the game and runs 1 hour post game.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.
- Only Lot 86 permit holders are allowed into Lot 86. This is not a paid parking facility



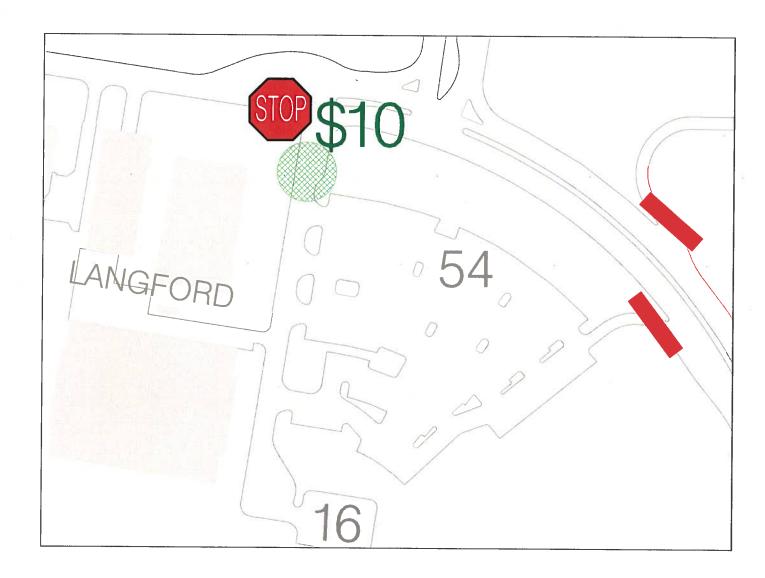
- \$10 parking per entry, no come and go access for paying customers
- Set up signs upon arrival.
- People identifying themselves as someone going to work (they should have ID) may park for free
- Lot 36 permits can park for free
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.
- Once the first section (36a) is deemed full by supervisor you will move across the street and cashier the other portion of Lot 36 (36f)



- \$10 parking per entry, no come and go access for paying customers
- Set up signs upon arrival. One cashier will be stationed on Barbara Bush Dr at the first entrance to lot 43. The other cashier will be stationed on Barbara Bush Dr across from the 3<sup>rd</sup> entrance to lot 43. The entrance count is from Research Parkway.
- Lot 41 is reserved for library patrons only!
- Ushers, gatemen and other workers for Kyle Field will park in this lot for free. They will have IDs and uniforms.
- The Football shuttle will begin running 5 hours prior to kick-off and will pick up on Research Parkway at Barbara Bush. It drops off at the West Campus Garage and does not run during the game. It runs for 1 hour post game.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.

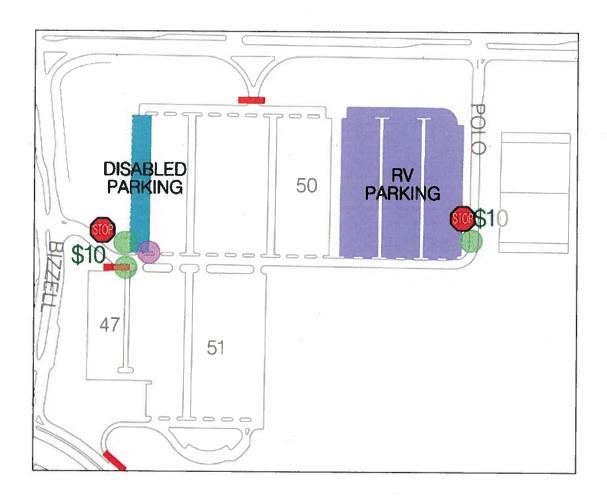


- \$10 parking per entry, no come and go access for paying customers
- Set up signs upon arrival. You will cashier at the entrance of lot 54 located off of Ross Street. Barricade the exit of lot 54 off of Bizzell Street.
- Lot 54 permits can park for free
- 12<sup>th</sup> Man Express shuttle runs Polo Rd beginning 3 hours prior to kick off and drops off in the Trigon at the Psychology bldg. Anyone can ride!!! This shuttle runs 1 hour post game but does not run during the game.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.



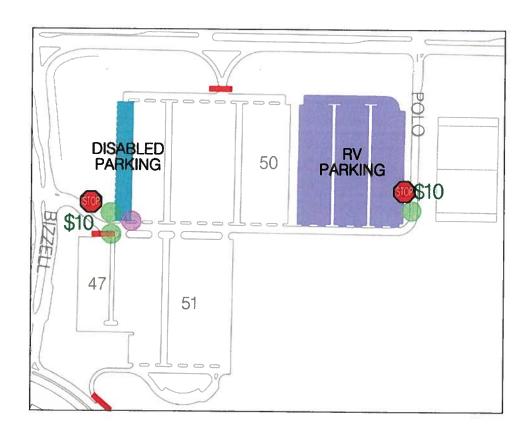
### Lot 47/50/51

- \$10 parking per entry, no come and go access for paying customers
- Set up signs upon arrival, 1 set of cashiers at first entrance to lot 50 on Polo Rd from Bizzell. One cashier on Polo Rd just before bend coming from University
- Gates need to be closed at the entrance off of University into lot 50.
- Any valid TAMU permit can park for free
- Any valid 12<sup>th</sup> Man permit can park for free
- Disabled parking in front portion of 50 closest to Bizzell shuttle begins 3 hrs prior to kick off from inside this portion of the lot and drops off across from the Zone. This shuttle continues through the game and runs for 1 hour post game. This shuttle is for disabled patrons only.
- 12<sup>th</sup> Man Express shuttle runs from Polo Rd beginning 3 hours prior to kick off and drops off in the Trigon at the Psychology bldg. Anyone can ride!!! This shuttle runs 1 hour post game.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.



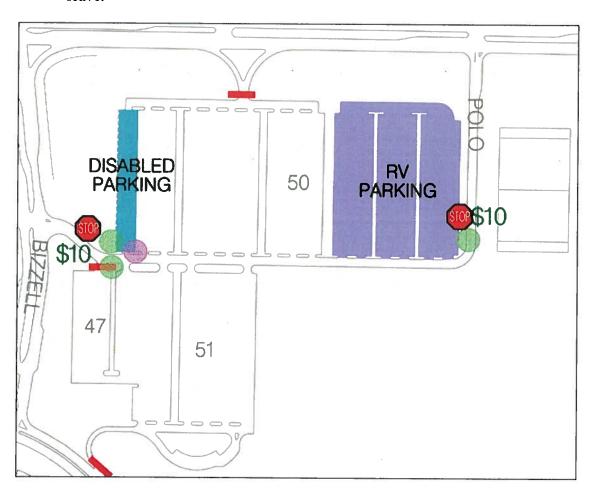
### Lot 50 – RV Parking

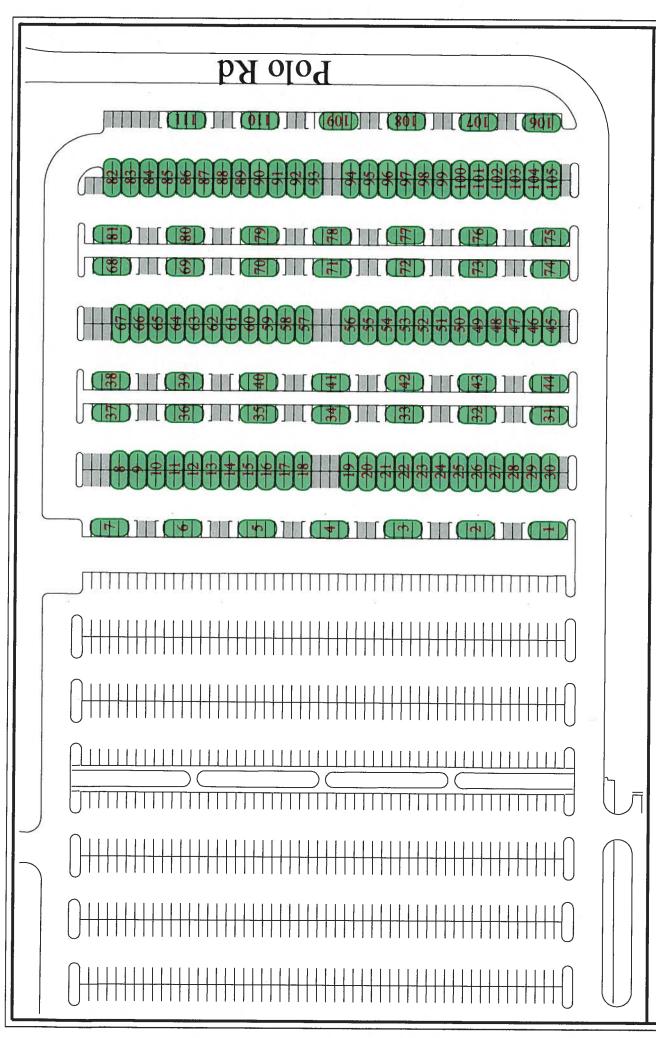
- You will be given a box of supplies that includes a list of permit holders, customer forms, permits, markers and pens.
- Some permits have been sold and sent to customers in advance. A list has been provided. Permits that were purchased the week of the game have been made into packets. When these people arrive, you will check the name on the list and provide them with the packet.
- Those that show up who have not purchased a permit, you will sell them one for \$60. We accept cash and credit. They need to fill out the provided forms. Be sure that if they pay with credit card you get the full card number, expiration date and security code from the back of the card.
- Patrons must park according to the map. No exceptions!
- Only those with permits or those purchasing permits are allowed in the lot. No drop off or deliveries are allowed.
- When patrons enter the lot for the first time, write the license plate number for the tow vehicle on the tow vehicle permit.
- Each patron is provided with 2 permits. One for the RV and one for a "tow vehicle". A tow vehicle space is provided. All other items must fit within the RV space.
- You will need to drive around the lot occasionally to make sure patrons are parking accordingly and displaying their permits. DO NOT LEAVE THE ENTRANCE UNATTENDED!



### Lot 50 - Disabled Parking

- Set up signs and barricades upon arrival.
- The first row is labeled with permanent signs denoting the row as disabled parking only. The next full row will be labeled with temporary signs denoting it as disabled parking as a well. Please allow entrance to only those displaying a disabled placard or license plate.
- You will need to continuously check the area and make sure only those displaying the proper permit are parking in the disabled parking.
- The Lot 50 Shuttle begins 3 hrs prior to kick off from inside this portion of the lot and drops off across from the Zone. This shuttle continues through the game and runs for 1 hour post game. Please make sure you send **ONLY** those parking in the disabled parking to this shuttle.
- 12<sup>th</sup> Man Express shuttle runs from Polo Rd beginning 3 hours prior to kick off and drops off in the Trigon at the Psychology bldg. Anyone can ride!!! This shuttle runs 1 hour post game.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.





# **LOT 50 FOOTBALL RV PARKING**

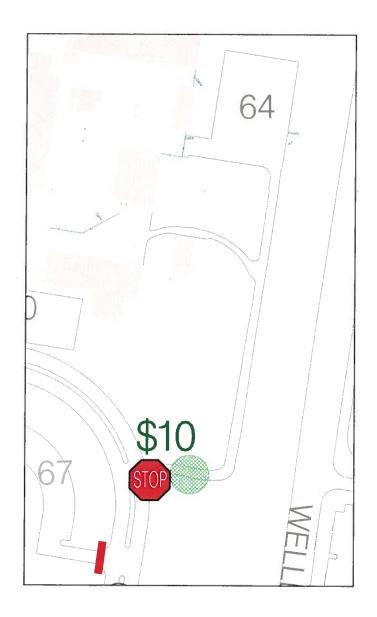
- VEHICLES PARKED IN GREEN AREAS MUST BE REMOVED BY 5:30 PM ON NIGHTS BEFORE HOME FOOTBALL GAMES.
- PARKING FOR ANY VALID TAMU PERMIT AVAILABLE IN REST OF LOT

- Tow Vehicle Spaces

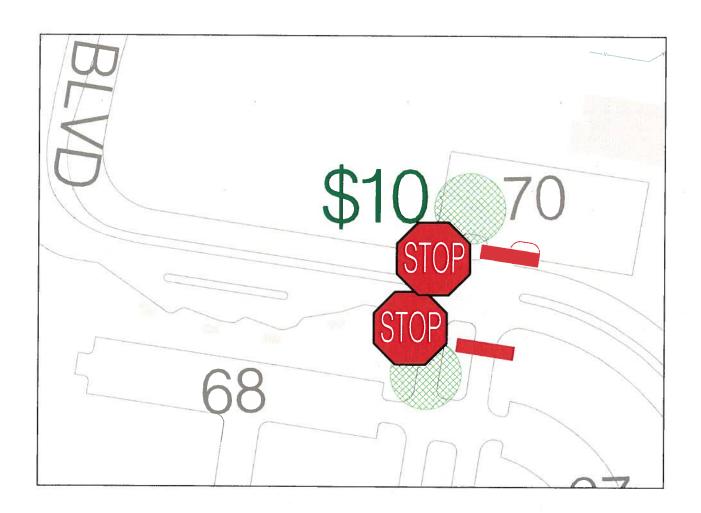
- RV Spaces



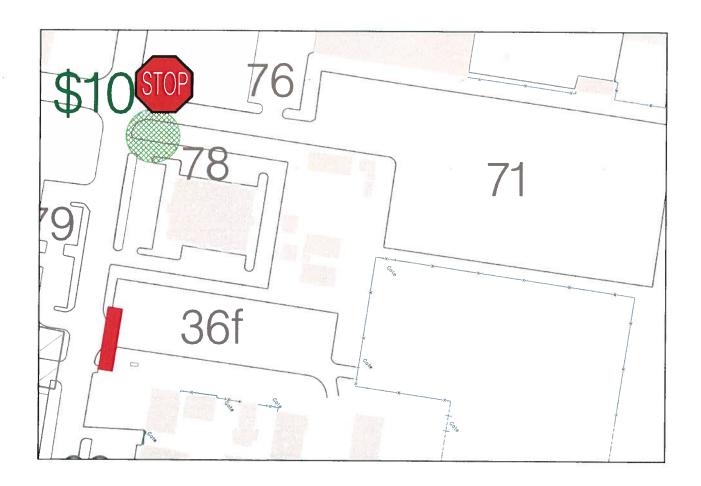
- \$10 parking per entry, no come and go access for paying customers
- Set up signs & barricades upon arrival make drive one-way access
- Valid Lot 64 permits can park for free
- Some staff will advise you they are going to work and will park behind the fence next to the building. Grant access for free. We do not have a good way to identify these people. Please watch and make sure they go behind the fence.
- Once you sell all the tickets you have been issued, your lot is full. This will still leave space for permit holders. Notify supervisor when lot fills.
- No parking on the grass!!!
- Stack signs and barricades neatly on concrete when cashiering completed and you have been cleared to leave.



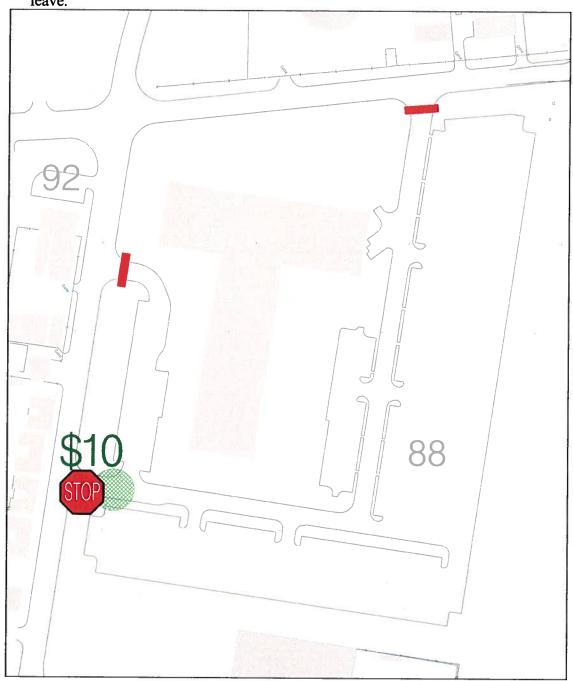
- \$10 parking per entry, no come and go access for paying customers
- Set up signs & barricades upon arrival barricade the east entrance & one side of the exit to the lot. You will cashier at this exit.
- Valid Lot 70 permits can park for free
- There is no holding, reserving, or prepaying for a space.
- Once you sell all the tickets you have been issued, your lot is full. This will still leave space for permit holders. Notify supervisor when lot fills.
- Stack signs and barricades neatly on concrete when cashiering completed and you have been cleared to leave.



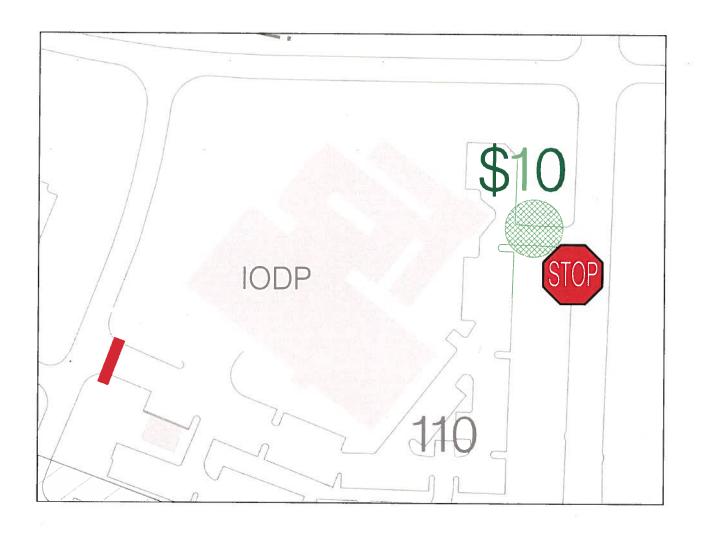
- \$10 parking per entry, no come and go access for paying customers
- Set up signs upon arrival.
- Any valid A&M permits including Lot 71 permits can park for free
- Barricade crew will be entering and exiting frequently. Please allow them access.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.



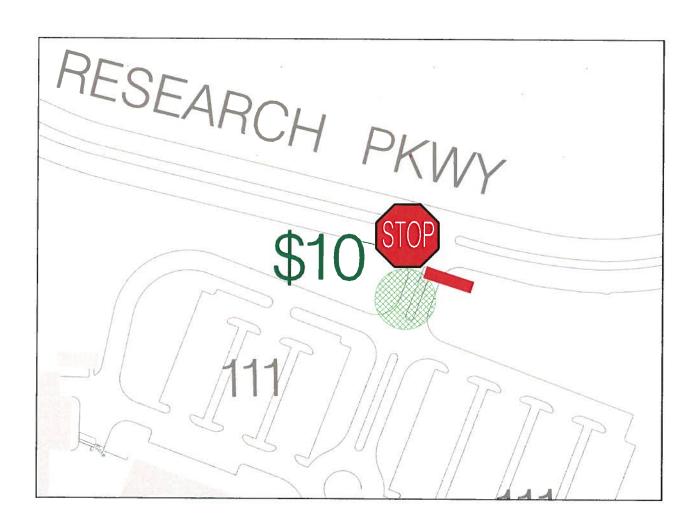
- \$10 parking per entry, no come and go access for paying customers
- Set up signs upon arrival.
- Barricades need to be set up at the entrance off of F&B road. You will also barricade the entrance on Agronomy closest to F&B. You will cashier at the other entrance/exit on Agronomy.
- Lot 88 permits can park for free
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.



- \$10 parking per entry, no come and go access for paying customers
- Set up signs & barricades upon arrival cashier from the entrance/exit on Discovery and barricade the entrance/exit on Mariner.
- Valid 110 permits can park for free
- There is no holding, reserving, or prepaying for a space.
- The Football shuttle begins running 5 hours prior to kick off and will pick up on Research Pkwy across from lot 113 approximately every 5-7 minutes. It drops off at West Campus Garage. It does not run during the game but runs for one hour post game.
- Once you sell all the tickets you have been issued, your lot is full. This will still leave space for permit holders. Notify supervisor when lot fills.
- Stack signs and barricades neatly on concrete when cashiering completed and you have been cleared to leave.

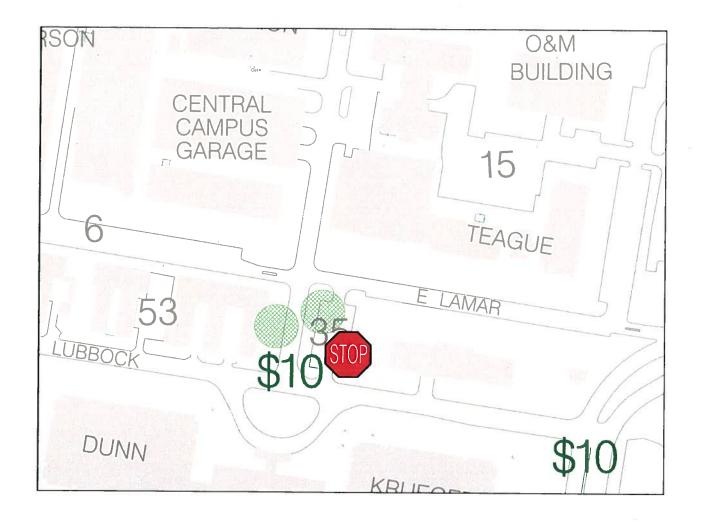


- \$10 parking per entry, no come and go access for paying customers
- Set up signs upon arrival. Barricade the exit of 111 and cashier the entrance. Angle the barricade so that those exiting may only turn right.
- Lot 111 permits can park for free
- Ushers, gatemen and other workers for Kyle Field will park in this lot for free. They will have IDs and uniforms.
- The Football shuttle will begin running 5 hours prior to kick-off and will pick up on Research Parkway at the regular bus stop. It drops off at the West Campus Garage and does not run during the game. It runs for 1 hour post game.
- The supervisor will help you keep track of the count. The number of tickets you can sell will depend on the number of workers who park in the lot.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.



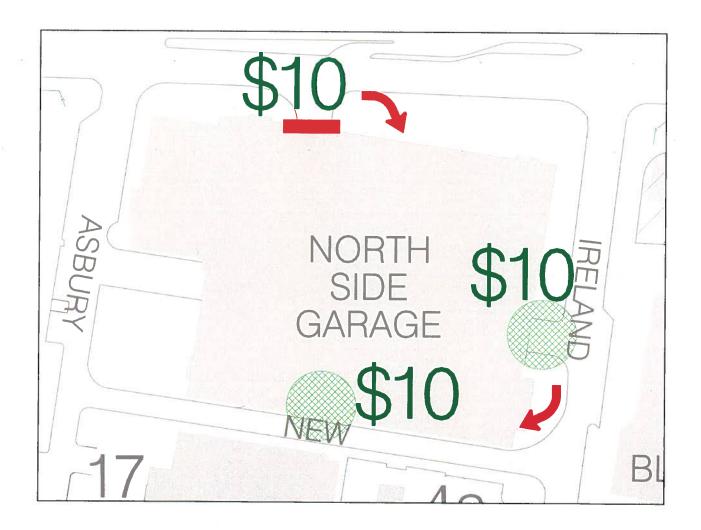
### Central Campus Garage (CCG)

- \$10 parking per entry, no come and go access for paying customers
- Set up signs upon arrival. You should have one on Bizzell @ Lubbock and one near the corner of Spence & Lubbock. You will cashier near the gates on Spence.
- Valid CCG permits can park for free
- Access point for 6, 19, 21, 22, 23 and 53 permits they can also park for free.
- Business, Campus, and Retiree permits are not valid
- If you get close to selling all of your tickets, contact supervisor so a count can be done before we close the garage.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.



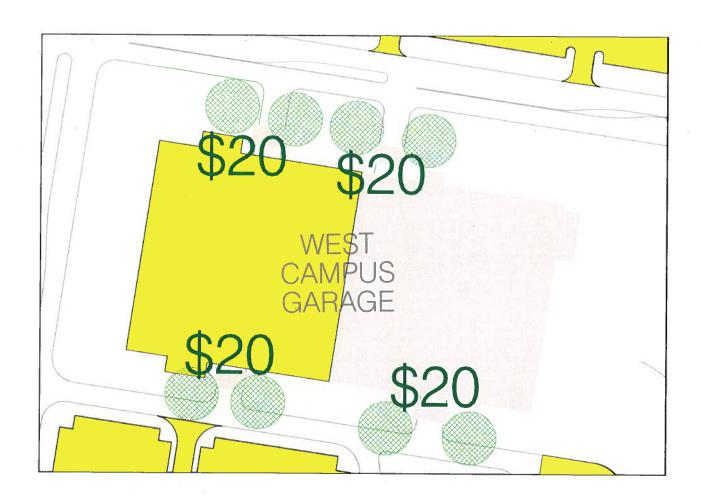
### Northside Garage (NSG)

- \$10 parking per entry, no come and go access for paying customers
- Set up signs & barricades upon arrival barricade the University Dr entrance and exit, place 2 signs on University Dr (one \$10 parking & one pointing to the Ireland entrance), place 2 signs on Ireland (one \$10 parking & one pointing to the New St entrance). You will cashier at the Ireland & New St entrances.
- Any valid TAMU permit can park for free
- Once the 1<sup>st</sup> floor fills up, please send people to the 4<sup>th</sup> floor and up and instruct them to park in the unnumbered spaces.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.



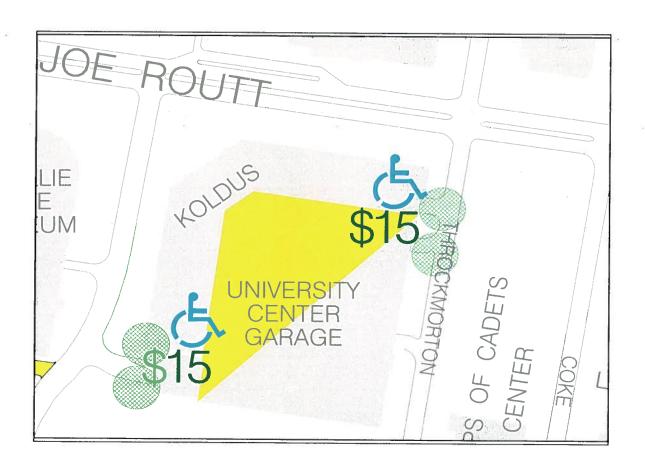
### West Campus Garage (WCG)

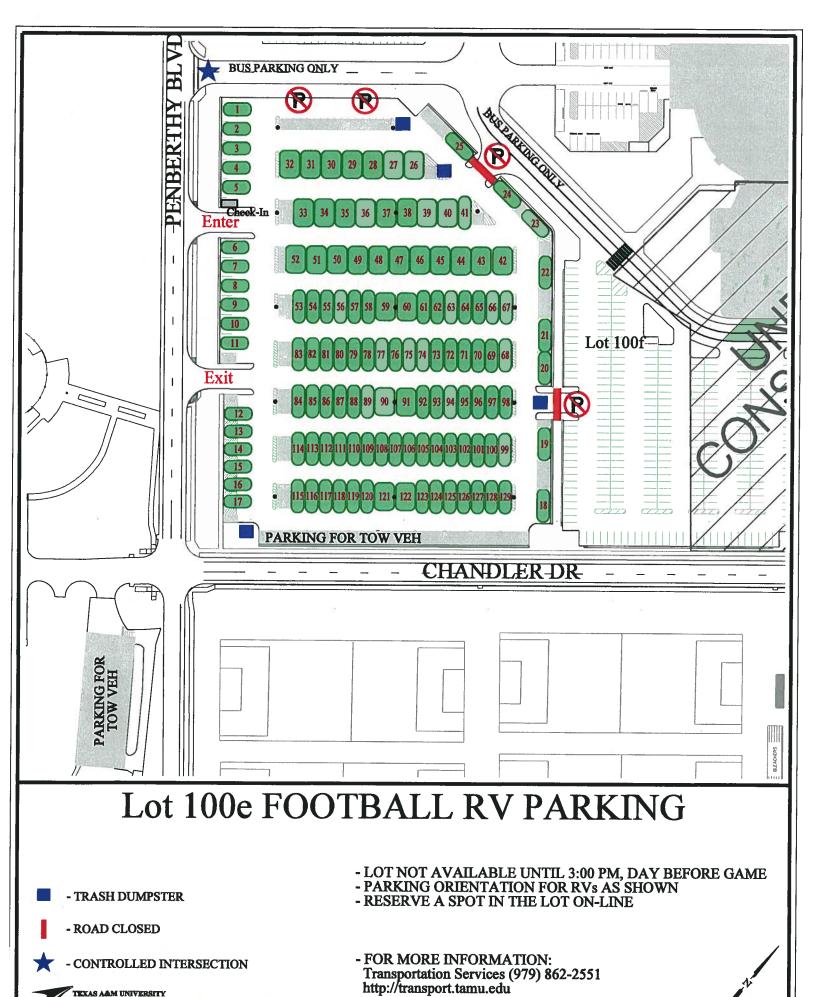
- \$20 parking per entry, no come and go access for paying customers
- Set up signs upon arrival.
- WCG permits are not valid will have to pay fee for access to garage
- WCR permits ARE valid and can park for free.
- Business, Campus, and Retiree permits are not valid.
- 12<sup>th</sup> Man P permits park here. Be sure to collect these. Please make sure the pass is for the correct game.
- Football season parking passes will be yellow with the game printed at the top. Collect these no come and go access. Please make sure the pass is for the correct game.
- Some games may have "reservations" for certain groups. They will have the same yellow ticket as the season passes but the top will have the date and "CONF". Do not collect these passes they have come and go access.
- When traffic picks up, gates will be raised to increase efficiency.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.



### **University Center Garage (UCG)**

- \$15 parking (disable customers only) per entry, no come and go access for paying customers NO ADDITIONAL PUBLIC PARKING
- Constables will be checking disabled permits before the customers get to you.
- Set up signs upon arrival.
- UCG permits are valid and can park for free
- Business, Campus, and Retiree permits are not valid.
- 12<sup>th</sup> Man D permits park here. Be sure to collect these. Please make sure the pass is for the correct game.
- Will see special permits denoting "UCG" access for all home football games or passes marked "All Access". These will park for free.
- Houston Street will close 4 hours pregame. Your supervisor will provide additional instructions once this occurs.
- Following "Spirit Walk" approximately 3 hrs pregame, gates will be raised to increase efficiency.
- As you get close to running out of tickets, contact supervisor to see if more tickets will be issued.
- Stack signs neatly on concrete when cashiering completed and you have been cleared to leave.



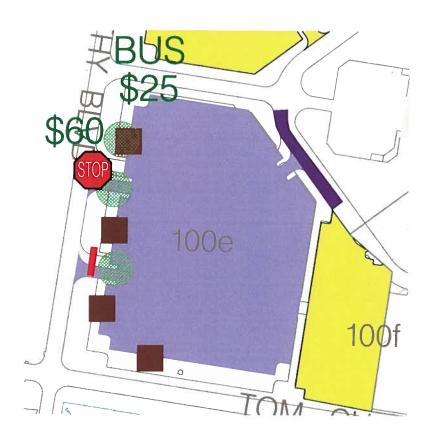


TEXAS A&M UNIVERSITY

Transportation Services

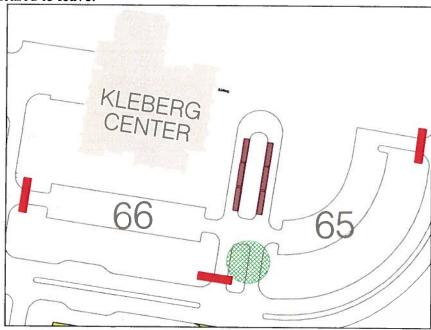
### Lot 100e – Football RV

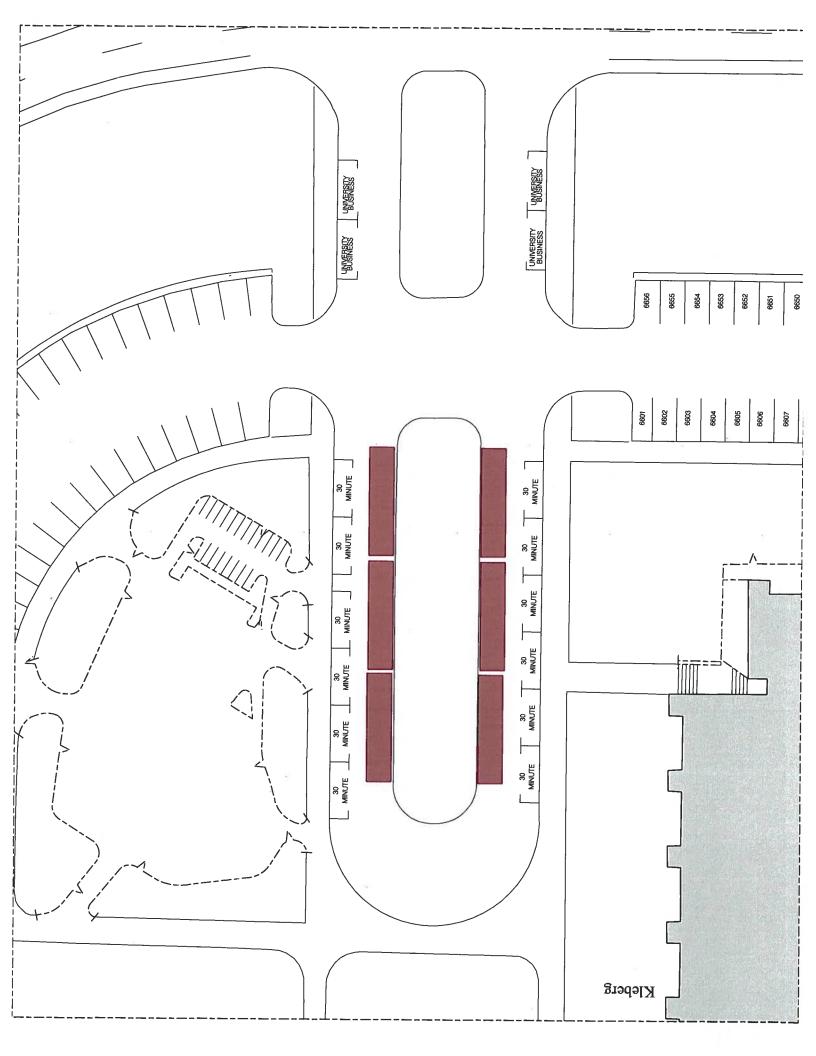
- You will be given a box of supplies that includes a list of permit holders, customer forms, permits, markers and pens.
- All permits have been sold and sent to customers in advance. A list has been provided.
- Those that show up who have not purchased a permit, send them to Lot 50.
- Patrons must park according to the map. No exceptions!
- Only those with permits or those purchasing permits are allowed in the lot. No drop off or deliveries are allowed.
- When patrons enter the lot for the first time, write the license plate number for the tow vehicle on the tow vehicle permit.
- Each patron is provided with 2 permits. One for the RV and one for a "tow vehicle".
- There are 129 RV spots in the lot. Each patron much confine their belongings in their space.
- The lot is numbered and the number is on the end of each spot in the center.
- You will need to drive around the lot occasionally to make sure patrons are parking in their assigned space and displaying their permits.
- Charter/school buses must pay \$25 to park along the Loading Dock.
- Lot 100e is sold out for the season.



### Lot 65/66

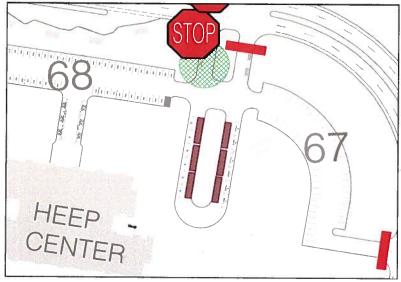
- This lot is prepaid. Those entering must display the proper permit. One permit equals one parking space.
- Set up signs & barricades upon arrival barricade the exit & one side of the entrance to the lots. You will stand at this entrance. Be sure the west entrance/exit gates of lot 66 and the east entrance/exit gates of lot 65 are locked
- Each vehicle and/or trailer must display the proper permit. BBQ pits/trailers must have a permit of their own. A permit on the vehicle towing the pit/trailer does not allow access for both.
- Valid 65/66 permit holders may park for free. They must have their permit with them and display it properly.
- If someone wishes to "hold or reserve" a space for a permit holder, they may get a cone from you to "save" the space. Please ask for the name of the person the space is being reserved for and verify the name is on your list before providing the customer with a cone. Please do not allow patrons to use lawn chairs to hold a space.
- This lot is sold out. Spaces have been held for 65/66 permit holders
- Do not grant access to **ANYONE** who does not have the proper permit. This includes not allowing people in to "drop" things off or "deliver" items.
- Parking on the grass is prohibited! BBQ pits on trailers are allowed. However, the vehicle towing the trailer is not!!!! They may not drive on the grass to get the trailer on the grass. They must unhook and push the trailer on the grass.
- Please note the HOV area in Kleberg Loop. Permits are required for the HOV. The parking packets come with 2 permits. One for the HOV and one for the extra vehicle. The tow vehicle must park in a legal space in Lot 65 or Lot 66. They can not park in the loop. Each HOV has an assigned space. Barricades will be set up according to the map. You will move the barricades to allow the HOVs access.
- Stack signs and barricades neatly on concrete when shift is completed and you have been cleared to leave.

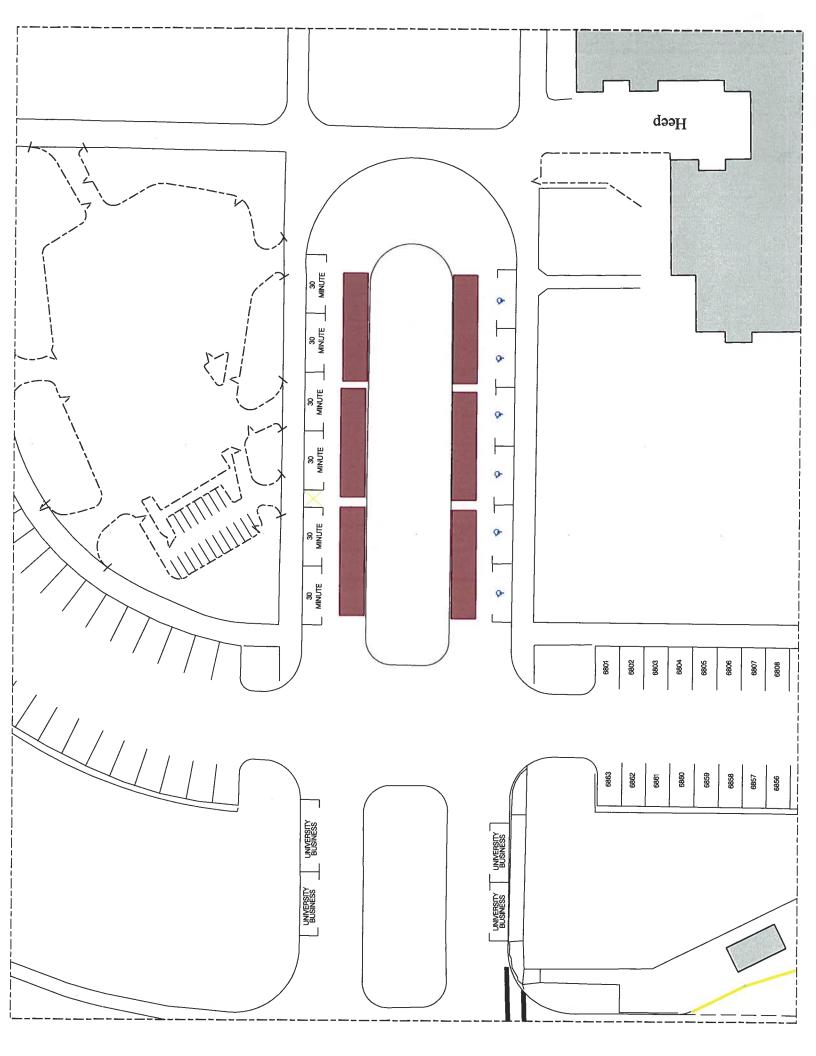




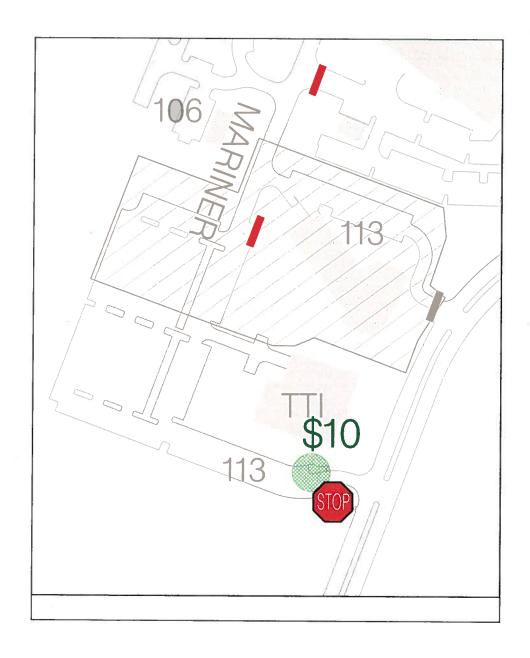
### Lot 67/68

- This lot is prepaid. Those entering must display the proper permit. One permit equals one parking space.
- Set up signs & barricades upon arrival barricade the exit & one side of the entrance to the lots. You will stand at this entrance. Be sure the east entrance/exit of lot 67 is barricaded.
- Each vehicle and/or trailer must display the proper permit. BBQ pits/trailers must have a permit of their own. A permit on the vehicle towing the pit/trailer does not allow access for both.
- Valid 67/68 permits can park for free. They must have their permit with them and display it properly.
- If someone wishes to "hold or reserve" a space for a permit holder, they may get a cone from you to "save" the space. Please ask for the name of the person the space is being reserved for and verify the name is on your list before providing the customer with a cone. Please do not allow patrons to use lawn chairs to hold a space.
- This lot has been sold out. Spaces have been held for 67/68 permit holders.
- Do not grant access to **ANYONE** who does not have the proper permit. This includes not allowing people in to "drop" things off or "deliver" items.
- Parking on the grass is prohibited! BBQ pits on trailers are allowed. However, the vehicle towing the trailer is not!!!! They may not drive on the grass to get the trailer on the grass. They must unhook and push the trailer on the grass.
- Please hold (use a cone or your vehicle if you drive to the lot) the first space on the south side of lot 68 for Dr. Borlaug, Noble Peace Prize Winner.
- Please note the HOV area in Heep Circle. Permits are required for the HOV. The parking packets come with 2 permits. One for the HOV and one for the extra vehicle. The tow vehicle must park in a legal space in Lot 65 or Lot 66. They can not park in the loop. Each HOV has an assigned space. Barricades will be set up according to the map. You will move the barricades to allow the HOVs access.
- Stack signs and barricades neatly on concrete when shift is completed and you have been cleared to leave.





- \$10 parking per entry, no come and go access for paying customers
- Set up signs & barricades upon arrival. Barricade half of drive for better control.
- Valid 113 permits can park for free
- There is no holding, reserving, or prepaying for a space.
- The Football shuttle begins running 5 hours prior to kick off and will pick up on Research Pkwy across from lot 113 approximately every 5-7 minutes. It drops off at West Campus Garage. It does not run during the game but runs for one hour post game.
- Stack signs and barricades neatly on concrete when cashiering completed and you have been cleared to leave.



### **General Rules for all Tailgating**

- Tailgating areas are reserved for fans, recognized student organizations and university departments.
   <u>Certain areas</u> are designated for particular uses, so please refer to <u>Site-Specific Guidelines</u> for further guidance in addition to the General Rules, which cover all tailgating areas.
- 2. Individuals are responsible for compliance with all local and state laws governing alcohol consumption.
- 3. Tailgating and the use of alcoholic beverages are prohibited on the Memorial Student Center (MSC) lawn, Simpson Drill Field, the All Faiths Chapel grounds, in Cain (Eagle) Park, on Penberthy Intramural Fields, within delineated perimeter of athletic venues and <u>inside university facilities</u>, unless otherwise designated.
- 4. Any person damaging University property will be responsible for the cost of repairs; including damages to grass from cooking grease and sprinkler damage.
- 5. Greenspaces within 15 feet of parking lots are reserved for fans assigned to those parking lots.
- 6. Unless otherwise designated, site setup may begin no earlier than noon on "set-up day," (the day immediately preceding a NCAA-recognized campus sporting event). Delineating perimeters ("staking ground") for tailgate sites prior to "set-up day" is prohibited.
- 7. No overnight occupancy is allowed in tailgating areas. Site must be vacated by midnight on "set-up day." Tailgating sites open at 6:30 a.m. on "gameday" and must be cleared and cleaned by midnight or 3 hours after the game, whichever is later.
- 8. Driving or parking private vehicles on any and all greenspaces and sidewalks is prohibited.
- 9. Tents or canopies must be secured and may not obstruct sidewalks, drive lanes or pedestrian walkways. Tailgating amenities including furniture, grills, generators or satellite dishes, may not obstruct sidewalks, drive lanes or pedestrian walkways.
- 10. Where BBQ grills are allowed, all BBQ grills, propane or otherwise, should be attended to at all times. Grills on trailers may not be driven onto greenspaces except on West Campus. On West Campus, trailers ONLY are allowed. This does not include the vehicle towing the trailer. Hot coals must be doused and properly disposed of in specially designated Coal Dumpsters to prevent fires. Fires built on the ground and open fire pit devices are prohibited.
- 11. Where generators are allowed, all generators must be equipped with a noise reducing device (manufacturer-approved cover or muffler). Special care and consideration should be taken when managing fuel and extension cords affiliated with generators.
- 12. Use of motorized recreational vehicles, including four-wheelers, golf carts, mules, gators, scooters, motorized skateboards, etc., is prohibited.
- 13. Pets are not allowed to run at large in tailgating sites or on campus and must be leashed at all times according to local leash laws. Furthermore, animals shall not be left unattended or secured to university property. Clean up after your pet.
- 14. Dispose of all trash in trash receptacles located in tailgating areas or pack it out. The disposal of grease, hot coals or hazardous materials onto the grounds or into storm drains is prohibited.
- 15. Commercial activity or solicitations are not allowed on campus. Vendor spaces are available on gameday through Texas A&M Athletics at 979.845.0624.
- 16. Texas A&M University, Texas A&M Athletics, University Police Department and Transportation Services Department reserve the right to refuse service to anyone at any time—inappropriate behavior will result in the permanent loss of all parking and tailgating privileges.
- 17. Texas A&M University is not responsible or liable for accidents, damage, loss or theft of materials/items/personal property left overnight.
- 18. In case of emergency, call 911. For non-emergencies call University Police at 979.845.2345.

### RV Lots (Lots 100e, 50, R, Olsen Park, Penberthy)

- 1. The close configuration of RV Lots requires that our guests be good neighbors and conduct themselves in a manner that provides for the comfort and enjoyment of all.
- 2. All RV Lot patrons must display the appropriate pass for access and parking, vehicles not displaying the appropriate pass will be towed at the owner's expense.
- 3. RV Lots are for Texas Department of Transportation (TXDOT) recognized recreational vehicles only.

  Transportation Services reserves the right to remove any vehicle that is not appropriate for the RV area.
- 4. Party buses, trailers, vans, keg vans, etc., that do not meet the definition of a recreational vehicle are prohibited in RV Lots, but are permitted in <u>High Occupancy Vehicle Sites</u>.
- 5. Every lot has specific <u>opening/operational times</u>. DO NOT ARRIVE EARLY—Parking, stopping or queuing up on streets, in parking lots, or circling early is strictly prohibited.
- 6. Tent camping or camping in tow vehicles, pickup trucks or vehicles not designated as RVs by TXDOT is prohibited.
- 7. Do not remove or move barricades, barrels, or any other traffic control devices. All signs and instructions for lots must be obeyed.
- 8. The RV must be confined to one RV space according to designated <u>Lot Map</u> only. Tow vehicle space will be made available. Amenities such as awnings, grills, and furniture must be utilized within allotted space.
- 9. The person(s) renting an RV space are responsible for the conduct of their Guests. No parking accommodations are made for Guests in this area. Guests to RV Lots must purchase a parking space for their vehicle in areas designated for <u>public parking</u>.
- 10. All sidewalks, drive lanes and fire lanes must be kept clear of all equipment and vehicles. Cords, satellite dishes, etc., must be confined to each allotted RV space and cannot be stretched across drive lanes.
- 11. All BBQ grills, propane or otherwise, should be attended to at all times. Hot coals must be doused and properly disposed of in specially designated Coal Dumpsters to prevent fires. Fires built on the ground and open fire pit devices are prohibited.
- 12. The sale of food and/or beverages or other commercial activities (including sales solicitation or advertising) are not permitted without the express written consent of Texas A&M University.
- 13. Generators must be equipped with a noise-reducing device (manufacturer-approved cover or muffler). Special care should be taken when managing fuel and extension cords affiliated with generators.
- 14. Children should be supervised at all times please use extreme caution when driving into or leaving the parking lots.
- 15. Pets are not allowed to run at large in tailgating sites, they must be leashed and kept within the confines of the RV space or remain in the RV. Furthermore, animals shall not be left unattended or secured to university property. Clean up after your pet.
- 16. Dispose of all trash in trash receptacles or pack it out. No disposal of grease, coals or hazardous materials onto the grounds or into storm drains.
- 17. Gray water/solid waste may be disposed of at the dump station located in Lot 100k at Olsen Field—any other dumping on campus is strictly prohibited.
- 18. Texas A&M University is not responsible or liable for accidents, damage, loss or theft of materials/items/personal property occurring in the RV Lot.
- 19. In case of emergency, call 911. For non-emergencies call University Police at 979.845.2345.

### **Open Access Sites (Spence Park, Reed Arena Grass)**

- 1. Open Access Sites are any tailgating areas that are outside of the 15-feet distance from designated parking lots and are not tied to parking privileges. They are available to any patrons who setup a tailgate based on Responsible Tailgating General Rules and these additional Site-Specific Rules.
- 2. Generators are prohibited in Open Access tailgating sites. Marine batteries or inverters may be used to power electrical appliances.
- 3. BBQ Grills on trailers are prohibited in Spence Park. Small grills that can be carried by one or two persons are suitable.
- 4. Driving or parking private vehicles on greenspaces is prohibited. Tailgating supplies must be carried by hand to the site from the designated "Loading Zones."
- 5. The person(s) setting up tailgating sites in Open Access Sites are responsible for the conduct of their Guests. No parking accommodations are made for Guests in this area. Guests must purchase a parking space for their vehicle in areas designated for <u>public parking</u>.

### **High Occupancy Vehicle Sites (Kleberg Building Loops)**

- 1. High Occupancy Vehicle Sites are designed for buses, vans, and trailers that might be used for tailgating, but do not meet requirements for RV Lots and are too large for regular parking lot designation. These High Occupancy Vehicle spaces may be reserved through Transportation Services at 979.862.6585.
- 2. Generators must be equipped with a noise reducing device (manufacturer-approved cover or muffler). Special care and consideration should be taken when managing fuel and extension cords affiliated with generators.
- 3. The person(s) renting High Occupancy Sites are responsible for the conduct of their Guests. No parking accommodations are made for Guests in this area. Guests must purchase a parking space for their vehicle in areas designated for public parking.
- 4. All sidewalks, drive lanes and fire lanes must be kept clear of all equipment and vehicles. Cords, generators, satellite dishes, etc. must be confined to allotted space and cannot be stretched across drive lanes.

## Corporate and/or Reserved Tent Sites (Practice Field Area and Freedom Park)

- 1. Corporate and/or Reserved Tent Sites are subject to <u>Responsible Tailgating General Rules</u> as well as these additional site-specific rules. For information on reserving these sites, contact Texas A&M Athletics at 979.845.3248.
- 2. The person(s) renting Corporate and/or Reserved Tent Sites are responsible for the conduct of their Guests. No parking accommodations are made for Guests in this area. Guests must purchase a parking space for their vehicle in areas designated for <u>public parking</u>.
- 3. Caterers must obtain delivery passes from Texas A&M Athletics by Wednesday of game week at 979.845.3997.

### **Visiting Team Sites (Duncan Field)**

- 1. Visiting Team Tailgate Sites are subject to <u>Responsible Tailgating General Rules</u> as well as the additional site-specific rules listed below. For information on reserving these sites, contact the Director of Special Projects at 979.845.0556.
- 2. The person(s) reserving Visiting Team Sites are responsible for the conduct of their invited Guests. No parking accommodations are made for Guests in this area. Guests must purchase a parking space for their vehicle in areas designated for <u>public parking</u>.
- 3. Caterers must obtain delivery passes from Texas A&M Athletics by Wednesday of game week at 979.845.3997.

In case of emergency, call 911. For non-emergencies call University Police at 979.845.2345.

## Proper Barricade Stacking

#### **DO...**





...use manhole covers and other concrete structures where available



...use sidewalks where stacking devices will not pose a hazard.



...use Bermuda grass when no concrete or asphalt is available or devices would extend too far into a traffic lane.



...use curbs. Make sure as little as possible extends into traffic lanes.

#### **General Guidelines**

- Always stack devices neatly. Never just throw them out and let them slide around. It may take a few more seconds, but is worth the return in improved appearance.
- Cones should be stacked no more than 15 high. Stacks should be straight and upright. Cones may be stacked off the end of a traffic median, right against the curb.
- Signs should be lain down or stacked such that one-sided signs are facing up.
- Never stack devices in a median or on Rye grass.
- If in doubt, ask.

#### DON'T...

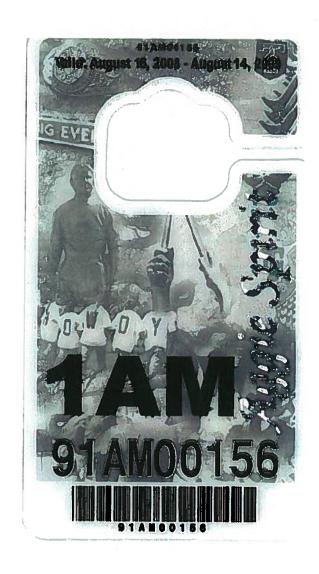


...stack on medians or Rye grass!

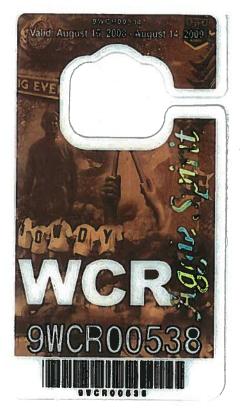
## The number on the permit should match the number on the lot sign.

See the attached permits.

## Patrons displaying this permit may park in any lot or gated facility.



### **West Campus Garage Annual Permits**



Have come and go access.

Do <u>NOT</u> have access and must pay \$20 entry fee.

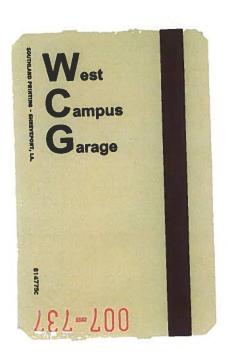




#### Return this ticket to the ticket holder.

This ticket is for reservations made at West Campus Garage. It can be used to enter and exit the garage until it expires on the date shown on the ticket.





## Special event permits can be made for specific lots. This type of permit is valid for the lot stated on the permit. See sample.

## SAMPLE

Permit#: SEP006139

#### **MSC TOWN HALL**

Type: EVENT1

Effective: OCT 1 2005

**Expires: OCT 1 2005** 

License #: --

Permit ID #: 489115

Zone: 042

Lot: 14200

Space Type: VIS

Space #:

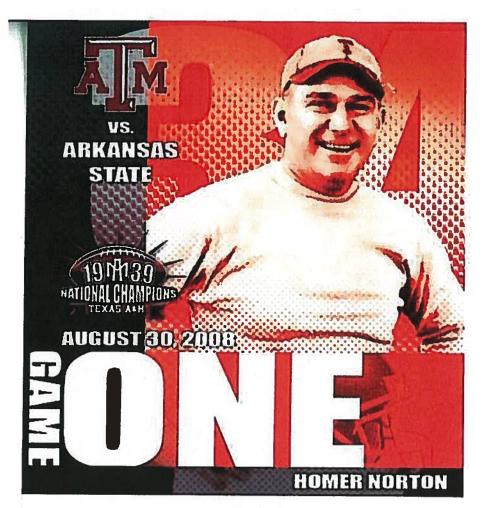
Cust Acct #: 199420

PARKING VALID IN PA 42 ONLY

**VALID 8AM - 11:30AM** 

"THE PIPLETS"

- \* Please display this permit on the front, left-hand side of your dashboard.
- \* This permit valid only in the designated area noted on this permit.
- \* DO NOT PARK IN ANY OTHER AREA.





## WEST CAMPUS PARKING GARAGE

Account ID# 609057

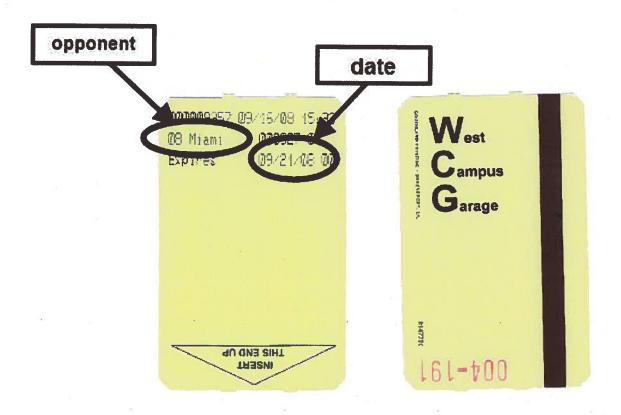
Account ID#

GAME ONE • AUG. 30, 2008



012369840405336

## **WCG Season Parking Pass**



Each pass will denote the week's opponent and the proper date.

Collect these from patrons as they enter. These allow for entry only and do not provide come and go privileges. Turn these in at the end of your shift with your deposit.

## **SPECIAL EVENT**

## **GAME DAY WORKSHOP**

SPECIAL EVENT PARKING

Valid only in lot 36 October 18, 2008



The above permit is for an Admissions workshop. Each registrant was sent a parking permit. They are 1/3 of a sheet of paper. Collect these permits upon entry to lot 36. These permits do not allow come and go access. Turn them in at the end of your shift.

There are 3 games this permit has been issued for and all 3 are different colors. Each game and color are listed below.

September 27 Army Game - hot pink October 18 Texas Tech game - sand November 8 Oklahoma game - lime green

## SAMPLE

# 2008 Football Season Permit Central Campus Garage (CCG)

& SPECIAL EVENT

Saturday of Each Home August 30 - November 8, 2008 Game Only

Display permit in lower left corner of windshield at all times.

Access will be denied if permit is not displayed

One permit equals one parking space. This permit is not valid at any other time and does not convey any additional parking privileges.

9SPEVCC60

algmed

2008 Football Season Permit SPECIAL EVENT

University Center Garage (UCG)

Saturday of Each Home

Game Only August 30 - November 8, 2008 Display permit in lower left corner of windshield at all times.

One permit equals one parking space. This permit is not valid at any other time and does not convey any additional parking privileges. Access will be denied if permit is not displayed.

**626 626 636 636 646**



Elsa Murano President of Texas A&M University

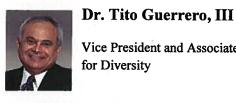


Mr. Bill Byrne Director of Athletics



Vice president and Associate Provost for Information Technology

Dr. Pierce E. Cantrell, Jr



Vice President and Associate Provost for Diversity



Mr. Michael G. O'Quinn Vice President for Institutional and Federal Affairs



Dr. Jeffery S. Vitter **Executive President and Provost** 



Joseph Weber Vice President of Student Affairs



Mr. R.C. Slocum Special Advisor to the President



Dr. Robert Walker Senior Executive for Development



Dr. H. Russell Cross **Executive Vice President for** Operations



Dr. James A. Calvin Interim Vice President for Research



Mr. Jason Cook Vice President for Marketing & Communications



Dr. R. Bowen Loftin Vice President and CEO Texas A&M Galveston



Mr. Terry Pankratz Vice President for Finance and Chief **Financial Officer** 



Vice President for Facilities

Mr. Chuck Sippial



Ms. Courtney Trolinger

Vice President for Governmental Affairs



Mr. Chad Wootton

Vice President for Development & Strategic Outreach



Ms. Lallah Howard

Associate Vice President for Business Affairs



Larry L. Boleman, Ph.D.

Associate Executive Vice President for Operations Office of the President Texas A&M University

## Notes, Comments, or Suggestions