

**Transportation Services Advisory
Bike - Sub Committee**

TEXAS A&M UNIVERSITY

MINUTES OF MEETING

Present: Dr. Clint Magill
Hunter Bollman
John Fisher
Dan Mizer, Jr.
Rich Pontious
John Wagaman
Rod Weis

Absent: Brittany Jones
Ruth Mullins
Shawn Turner
Dr. Angie Hill Price

Dr. Magill called the meeting to order.

1. The committee needed to define the goals of the Sub-Committee
 - a. Where we are going, develop policies and rules, set administrative procedures, and a form of registration for bicycles
2. Dr. Magill stated that most universities have a required registration process for bicycles. He checked on web sites prior to the meeting.
3. Lt. Fisher ask how long would the registration stickers be good for- in theory it's best to renew them every year or every other year
 - a. Need to come up with recommended rules for bikes
 - b. Promote the rules to the student body; in the promotion keep that the registration is at no cost; just administrative fees are what's being paid
 - i. If customers have their bikes listed in a nationwide program (NCIC or TCIC); by having their serial numbers in the registration process, this would allow enforcement units help in identifying their bikes
4. Hunter Bollman stated that the Student Senate needs to come up with a proposal or the proposal needed to be presented to them; to help with selling of the package
 - a. Suggested approval chain
 - i. Student senate
 - ii. TSAC
 - iii. Faculty senate
 - iv. Vice President
 - v. President

- b. Might be best to obtain the proposal from this committee; then present it to the student senate for additional suggestions
5. Rich Pontious stated that he sat on the last Bike Committee and asked if funding was still the big issue
6. Dan Mizer stated that bike racks are not in desirable (convenient) locations
 - a. Plenty located around residence halls; some that they have installed; the residence do not identify them as convenient
 - b. Residence Life does not prohibit student from having bikes in their rooms
 - c. Additional bike racks need to be funded by the buildings; especially when building a new facility; racks need to be included in the cost of the building and in a planned location around the building
7. Lt. Fisher discussed the proposals from previous bike committees.
 - a. Rich felt that the fines in these proposals were too much; need to be reduced
 - b. Need guidelines on what is going to happen if you don' t follow rules
 - c. Do we recommend who pays for what; is it each building?
 - i. Some auxiliaries can pay for racks; committee was unclear on how it would affect the academic departments
 - d. Rod Weis stated that as an auxiliary department; we would make sure that the areas that areas that are ours would be fixed to solve the problems
 - e. Challenges would be identifying the areas that are convenient to the riders and making them acceptable to the TAMU campus groups
 - f. We would also need to identify dismount areas and mark these areas and give moving violations
 - g. Give presentations at New Student Conferences and Fish Camps
 - h. Committee reviewed the length of the permit – 2 years?
8. Rod stated that he learned that if any project is over the 500,000.00 range Physical Plant must hire an engineer/architect (A/E) firm
 - a. We are hoping to hire an engineering firm for our department and could include this type of requests in our proposal
9. Committee member felt that the fees for Bikes should be less than fees for parking
10. Dr. Magill requested that the committee members review the handouts from the other bike committees
 - a. Work on the fines and fees and send recommendation to Rose
11. Rod Weis requested that the committee also think about re-occurring expenses
 - a. Painting of lanes
 - b. Signs – sign placement can easily run \$350 a sign
 - c. Plan should match the College Station Bike Plan
 - d. Dr. Magill also stated that the wayfinding committee should include someone from the group in their plans; send all updates to Rose
12. Dr. Magill asked about future meeting dates

- a. Rose is to send several days during early June for us to choose from
 - i. Three proposed meeting times during the lunch hour

Meeting adjourned at 1:08 pm