

**Transportation Services Advisory
Bike - Sub Committee**

TEXAS A&M UNIVERSITY

MINUTES OF MEETING

June 10, 2008

Present: Dr. Clint Magill
Logan Nichols
John Fisher
Dan Mizer, Jr.
Brittany Jones
John Wagaman
Rod Weis

Absent: Rich Pontious
Ruth Mullins
Shawn Turner
Dr. Angie Hill Price
Hunter Bollman

Guest: Peter Lange

Meeting called to order by Dr. Clint Magill

1. Minutes from April 23, 2008 were reviewed
 - a. John Fisher requested that 3-b-i be worded to reflect that if the bike program registered serial numbers; then law enforcement officers could check in national data bases such as NCIC or TCIC for listed missing bikes
 - b. Minutes approved with corrections
2. Previous bike plans improvements
 - a. Bikeways needs to be prioritized – any recommendations for this process
 - b. George Bush and Wellborn intersection should be added to listing; might be possible to direct bike traffic to the sidewalks were the bike lane runs out
3. Dan Mizer asked what is the exact charge of the TSAC Bike Sub-Committee
 - a. John Fisher asked if we were trying to fund the coordinator or put forth a plan to fund a coordinator
 - b. Rod felt that the committee needed to submit good recommendations for a bike plan; forward it to Lallah Howard; she would then send it on up through the President's office
 - c. How much was collected on the abandoned bicycles last year...

- i. Rod stated that he thought that about \$16,000 was collected from the online auction. After the handling and auctions fees were taken out, he felt that 75% of the sales were given to the university – He did not know if this could go back into the bike program
- d. How much do we need to fund a bike program?
- e. Would it be done by parking funds; if we go up \$5 would need to identify this increase as funds for the bike program
 - 1. What if we went up \$2 per permit
 - a. \$2 per permit would give about 80,000.00
 - b. Not enough for the whole program
- f. What staffing would be needed?
 - i. The program would need to begin with a coordinator and a couple of student workers to begin with
- g. Are bike permits bar coded?
 - i. Peter Lange stated that the material used for bike permits is similar to the material used on the motorcycle permits. It can have bar code and numbers; it is a 3M product-handles a harsh UV environment for 2 years; 3 possible but it would show some wear
 - ii. It would be tricky with a bar code reader; we would need to experiment with large and small tubes
 - iii. Issues
 - 1. Adjusting rates
 - 2. Punch out purchase dates?
 - 3. Enforcement issues
- h. Rod stated that he would prefer for the recommendation on permit increases be approved by students, axillaries, Faculty-Senate
- i. Should we decided how to present the fee increases
 - i. Recommend/state in the promoting that it is earmarked for the bike program
- j. Dan Mizer brought up that we should demonstrate - why there is a need to address bike issues
- k. Dr. Magill asked how did the committee want to proceed
 - i. Peter recommended:
 - 1. List the things to work on
 - a. Coordinator
 - b. Registration
 - c. Shortage of racks in areas
- l. Dan Mizer asked, are we asking for bare minimum to get it off the ground

- i. John Fisher stated – Maybe we should review universities with Bike Programs like Bolder University, Davis University; on how are these funded
- 4. Logan felt that communicating the process is the key. Need to sell it to the students that we are below standards, this university has this bike procedure, and TAMU needs to keep up
- 5. Rod stated that the coordinator needs to be someone with administration experience that is good at planning, research current programs and apply for grants
 - a. Check their data and keep it corrected to the trends
 - b. Rod stated that he and Kenny could set up a plan for program costs
 - i. Salaries
 - ii. Supplies
 - iii. Vehicle needs
 - 1. Consider future funding
 - a. Permit charges
 - b. Quantity of sold permits
 - c. If money can be generated from Surplus Sales
 - d. Amount that can be generated from fines
 - e. Is it possible for the university's infrastructure to assist with costs
 - c. Dr. Magill asked if it's possible to get a listing of the square footage that axillaries use on campus
 - d. It was recommended to set up the bike program in a three year phasing period
 - e. John Fisher stated that the committee could digest the priorities; get the core things identified, a listing that would make the bike program successful
- 6. Dr. Magill asks for TS staff to work on the budget proposals and the committee members would get the core recommendations for the program.
- 7. John Fisher asked when we meet again
 - a. Dr. Magill requested for Rose to arrange the next meeting in 4 weeks; send the group 3 choices like what was sent the last time.

Meeting adjourned at 1:08 pm