

# Transportation Services Advisory Committee

## MINUTES OF MEETING

January 21, 2010

### Attendees:

Ms. Flora Reeves  
Mr. Mike Caruso  
Ms. Nicole Franzetti  
Ms. Lallah Howard  
Mr. Konrad Johnson  
Ms Brandy Kosh  
Dr. Joe Newton  
Mr. Darryl Peterson  
Mr. Robert Pottberg  
Dr. Angie Hill Price  
Mr. Rod Weis  
Mr. Jeff Wilson  
Dr. Susan Bloomfield  
Mr. C.J. Woods  
Dr. Doug Slack

### Absent:

Ms. Olga Martinez  
Mr. Tanner Wilson  
Dr. R. J. Golsan  
Mr. Jonathan Howson  
Ms. Mary Tess Eggebrecht  
Ms. Rosey Saenz

### Guests:

Mr. Peter Lange  
Mr. Doug Williams  
Ms. Lana Wolken  
Mr. Clint Willis  
Ms. Casi Wilbanks

Ms. Therese Kucera  
Ms. Rose Berryhill  
Mr. Kenny Kimball  
Ms. June Broughton

## 1.0 Business

1.1 Meeting called to order by Dr. Price

1.2 Dr. Price asked for members to review the November 19<sup>th</sup> and December 17<sup>th</sup> minutes before beginning the meeting

1.2.1 Dr. Price asked for corrections to the minutes; none noted

1.2.2 Dr. Slack made a motion to approve the minutes from November 19<sup>th</sup> and December 17<sup>th</sup>;

1.2.3 Flora Reeves seconded the motion; all voted in favor, minutes approved

- 1.3 Mr. Weis informed the group about an RFP for a Transit software program
  - 1.3.1 Yesterday was the deadline for vendors to turn in their proposals
  - 1.3.2 The system would likely be installed over the summer months
  - 1.3.3 Transit employee are now keeping their transit records on in-house spreadsheets
    - 1.3.3.1 We hope that we can select the new software to assist with
      - 1.3.3.1.1 Managing data
      - 1.3.3.1.2 GPS capabilities for customers and staff; students have requested for the last seven years to have the ability to go online and find the location of their bus
      - 1.3.3.1.3 Mr. Weis hoped that the proposals include automated annunciators
      - 1.3.3.1.4 Passenger counters- for data measuring how long it takes to get from point a to point b; to track it and to get efficiencies in route times
      - 1.3.3.1.5 At least two cameras in buses for security purposes
- 1.4 Mr. Weis also informed the committee that he and Dr. Newton met with the departments needing departmental spaces in Lot 5 near the Mitchell Physics Building
  - 1.4.1 Rod thanked Dr. Newton for his collaboration; he did a great job in coordinating the meeting and getting them together

## **2.0 Traffic/Construction**

- 2.1 Peter Lange reviewed the Transportations Services webpage; showed the link to Traffic/Construction projects
  - 2.1.1 Informed the group about the completed projects
    - 2.1.1.1 Lot 30 A and 30 B, near the north area residence halls
    - 2.1.1.2 Lot 36; near the Vet School
  - 2.1.2 Informed the group about future projects
    - 2.1.2.1 Lot 100 I, 100J and 100K, near Olsen Field
      - 2.1.2.1.1 90 day project once it begins
      - 2.1.2.1.2 parking customers will have access to plenty of parking at Reed during the construction at Lots 100I, 100J and 100K
      - 2.1.2.1.3 Transit - Route 8 will have a temporary bus stop at 100F during the construction project
    - 2.1.2.2 Lot 61
      - 2.1.2.2.1 Anticipate the project to begin in April

- 2.1.3 Showed the group a video that identifies the Wellborn Road Underpass project; The video can be viewed at <http://transport.tamu.edu/video/WellbornUnderpass.mpg>

### **3.0 Permit Rates for FY2012 – Discussion and Presentation**

#### 3.1 Mr. Weis gave a background presentation on the Transportation Services Financial Plan

- 3.1.1 The current financial plan was developed in 2006-2007 it identified rate increases for three years to fund the deferred maintenance program, cover increases in utilities and assessment, comply with debt service requirements and prepare for future capital projects
  - 3.1.1.1 The three years of increases would be followed by one year without an increase and inflationary adjustments in the years thereafter
    - 3.1.1.1.1 The department is successfully implementing this plan
- 3.1.2 Based on TS projections he informed the committee that a proposed 2% increase in FY2012 (September 2011) to maintain financial stability and plan for the future needs of the TAMU community
- 3.1.3 He reminded the committee that in order to meet the deadlines of the fee committee that TS has to start vetting the plan now
  - 3.1.3.1 The fee committee meets in October 2010
  - 3.1.3.2 He offered to present the plan to their constituents which include but are not limited to:
    - 3.1.3.2.1 Faculty Senate
    - 3.1.3.2.2 Student Senate
    - 3.1.3.2.3 Graduate Student Council
    - 3.1.3.2.4 Residence Hall Association
    - 3.1.3.2.5 University Staff Council
  - 3.1.3.3 Open forums are also included in the vetting process
- 3.1.4 Brandy Kosh stated that she would like invite him to the next CSBA meeting

**Meeting Adjourned**