

Transportation Services Advisory Committee Minutes
November 5, 2025
11:30 AM – 1:00 PM

This was an in-person meeting with a zoom option.

Present:

Mr. Sam Chew
Mr. Ed Costello
Mr. Bill Cox
Mr. Joe Dillard
Ms. Adelaide Edgington
Ms. Tracey Forman
Mr. Patrick Grigsby
Mr. Brad Hall
Dr. Kristen Harrell
Dr. Angie Hill Price
Dr. James Howell
Ms. Erin Jones
Dr. Andrew Klein
Mr. James Jim Kovar
Mr. Bill Meredith
Ms. Amanda Pelton
Ms. Deborah Wright

Absent:

Ms. Joy Pritz
Dean Mark Zoran

Online:

Dr. Robert Carpenter

Guests:

Ms. Debbie Albert
Ms. Faith Kearsey for Ms. Joy Pritz
Ms. Kendall Sahn

Called to Order at 11:45 a.m. by Ms. Madeline Dillard

1. Review/Approve Minutes from October 1, 2025, Meeting: Ms. Madeline Dillard
 - Approved by – Mr. Bill Cox
 - Seconded by – Dr. James Howell
2. Updates: Ms. Madeline Dillard
 - Welcome, thank you all for joining us today. Debbie is out of the office.
 - We have officially paused plans for Discovery Drive Garage. We are awaiting a decision from ResLife to build more housing. While we wait, we are preparing other location options.
 - Ms. Deborah Wright – This is on the capital plan, but officially just on pause?
 - Ms. Madeline Dillard – Yes, that is correct.
3. MPA 2.0 Walkthrough: Ms. Darla Guerra (demonstration)
 - We have been working on a revision to MPA. You can perform all functions – purchase permits, visitor parking, update and link your vehicle license plates. We wanted to build it to be useful for a mobile device, a website that is mobile centric. We are currently

running both versions in tandem, “try beta version” can be found at the bottom of the page. We are inviting you all to try it out and provide us with feedback.

- Beta version demo:
 - AgriLife and System employees will not have access to the beta version at the moment but will have access when it goes live.
 - It will display all active permits – micromobility and motorcycle will also be included.
 - Transactions to include payroll deductions
 - My Vehicles – will display which vehicles have permits attached. You will be able to link and unlink permits/vehicles Barcode available here as well.
 - Mr. Joe Dillard – The barcode showed 3 license plates on it, when printed it only shows 2 even if you have 3 linked.
 - Ms. Darla Guerra – We can look into it. You can have up to 3 vehicles linked (staff); students may only have 1 linked.
 - Ms. Lynn Wiggs – We may allow faculty/staff to only have 1 since it would be easier to link.
 - Dr. Angie Hill Price – It is nice to have more than 1 but I understand why you would limit it.
 - Mr. Bill Cox – Is the login verification still happening?
 - Ms. Darla Guerra – Yes, rules for adding vehicles have been built in. We have added the logic to guide you. The removal process will still be manual.
 - Ms. Lynn Wiggs – You can add as many vehicles as you would like but you can’t have that many linked (Staff 3/Students 1).
 - Parking Activity – will display your “ins” and “outs”
 - We have a goal to have a Toll Tag addition included, not manual.
 - Ms. Kendall Sahm – will it show if you have a business permit attached?
 - Ms. Darla Guerra – Yes.
 - We are working to embed mapping to show where your permit allows you to park
 - Impersonate user – We will be able to act as a user to assist in calls etc.
 - Citations – Appeal/pay. When appeals are submitted the color will change on the icon – denied/gray and approved/green.
 - Dr. Angie Hill Price – Can you hover over the icons and know what they are? (gavel- “appeal”)
 - Ms. Darla Guerra – Not when utilizing a mobile device, but we will look into it.
 - Ms. Tracey Forman – Is there a place you can upload a copy of a disabled placard?
 - Ms. Darla Guerra – No there is not.
 - Ms. Lynn Wiggs – We can look into that addition.
 - Purchasing – Will display any outstanding citations.

- Dr. Angie Hill Price – Challenge of students not knowing where to buy a permit for living on campus.
- Ms. Darla Guerra - The registration portal will guide them if they are residents, to select the appropriate bundle. It will enable a resident flag to their profile
- We have built in the motorcycle logic, half price with an annual permit. It will also show the prorated price.
- Ms. Faith – Is there a way to see a link of a map at the top when selecting permits?
 - Ms. Darla Guerra – Yes it will be a feature.
- Waitlist – You will be able to add an option to be waitlisted on a specific lot/garage. Manage waitlist will show the choices selected and move them up and down for priority and will display rank.
 - Dr. Angie Hill Price – This is all really impressive!
- Please send us your feedback, the feedback icon is located on the bottom right corner.
- Mr. Joe Dillard – Can the DPR's get access to the beta version?
 - Ms. Darla Guerra – We can definitely do a walkthrough for all DPR's.
- Once waitlist is offered, you will have the option to accept or decline. Numbered spaces will give you the option to select the number of the space you want, it will display available options.
 - Ms. Amanda Pelton – Service lots as well?
 - Ms. Darla Guerra – Yes.
 - Dr. Angie Hill Price – Would you add an * next to “mailing address/email address” to ensure people complete this field?
 - Ms. Darla Guerra – Yes, we can add it.
 - Ms. Erin Jones – If you already have a numbered space, does it give it back at manual (same space)?
 - Ms. Darla Guerra – Yes, same space at renewal.
 - Ms. Darla Guerra – Make sure you are on the waitlists you want.
 - Mr. Bill Cox – Does the new system change the DPR access?
 - Ms. Darla Guerra – No, it does not.
 - Mr. Bill Cox – Is there a better time frame for us to provide new hire information?
 - Ms. Darla Guerra – At least a week prior to onboarding. If it's at the beginning of the fiscal year, 2 weeks is helpful.
- Mr. Patrick Grigsby – There is autorenewal for staff and faculty, why is it not available for grad students who are employed?
 - Ms. Darla Guerra – Student status, student priority.
 - Ms. Lynn Wiggs – Employees months of service stay the same, student classifications change.
- Thank you all for your feedback, it was great!

4. West Campus Redevelopment Plan: Ms. Kendall Sahm (PowerPoint Presentation)
- Earlier this year there was a Master Plan update focusing on West Campus.
 - The plan is currently at 99% complete. We are hoping to finalize and post it by the end of the month (November).
 - Not overwriting the 2017 Master Plan, just building on top of that. The objective is to amend the 2017 plan.
 - West Campus Plan Scope – Result will be a refined and actionable vision for West Campus.
 - There are 3 planned buildings.
 - West Campus Plan Strategies – Maximize the space, utilization, redevelop underutilized and low-density sites, integrate functions, invest in utility modifications.
 - The planning process kicked off in February. We held an open house in April to hear feedback and ideas from faculty, staff and students.
 - Existing conditions – There are multi districts that make up West Campus. Looking into pedestrians, transit, open spaces, dining locations.
 - Mr. Bill Cox – (dining) did partners take in to account the volume, and how it would be utilized?
 - Ms. Kendall Sahm – Yes, put on future planning projects, spread dining options, closer and closer to help alleviate.
 - Dr. Angie Hill Price – Does this include HSC?
 - Ms. Kendall Sahm – No it does not.
 - Dr. Robert Carpenter – Advocating for HSC, who is responsible? The food desert, there is nowhere to dine without a 6-10 minute drive.
 - Ms. Kendall Sahm – We are continuing to have those conversations. I will take your concerns to the table.
 - Utilities – Reduces the availability of buildable land.
 - Parking – Overview of all surface lots and parking garages.
 - Flood zones and detention – Not all land is viable.
 - Other connected plans – AgriLife has their own redevelopment plan that we have taken into account. The Leach Teaching Gardens has a Phase II in the works with earmarked land.
 - West Campus vision is a connection between East and West campus.
 - Open Space Network – Maintaining of green spaces, planned spaces and making them usable.
 - Pedestrian and Bike Network – New paths to connect creating a more visual separation of pedestrians and bikes.
 - Vehicular parking networks – pushing vehicles towards outer campus.
 - Quick overview on 30 planned buildings (slides)
 - Ms. Deborah Wright – These are all contingent on funding being available
 - Ms. Kendall Sahm – Yes, inherent flexibility is built into the plan.
 - Thank you all for your time, we hope to have this completed and posted soon.

Adjourned 1:05 PM