

# Transportation Services Advisory Committee

TEXAS A&M UNIVERSITY

## MINUTES OF MEETING

October 23, 2008

**ATTENDEES:** Dr. Angie Hill Price  
Mike Caruso  
Hunter Bollman  
Leah Flores  
Dr. Dave Parrott  
Dr. Joe Newton  
Beth McNeill  
Rod Weis  
Logan Nichols  
Robert Pottberg  
Cheryl Hanks  
Ann Wallingford

**ABSENT:** Sheila Amos  
Dr. Howard Kaplan  
Lallah Howard  
Dr. Mike Messina  
Dr. Alan Love  
Graduate Student  
Representative

**GUESTS:** June Broughton  
Clint Willis  
Kenny Kimball  
Rose Berryhill  
Peter Lange  
Debbie Hoffmann

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### 1.1 Welcome

- 1.1.1 Dr. Price called the meeting to order
- 1.1.2 Dr. Price requested that the committee review the minutes from the September 23<sup>rd</sup> meeting.
  - 1.1.2.1 Asked the committee member for corrections
  - 1.1.2.2 None noted
  - 1.1.2.3 Hunter Bollman made a motion to approve the minutes
  - 1.1.2.4 Robert Pottberg 2<sup>nd</sup> the motion; all voted in favor to accept the September 23<sup>rd</sup>, 2008 minutes

## **2.0 Business**

### **2.1 Council of the Built Environment (CBE) Presentation**

- 2.1.1 Rod shared the presentation given on October 22<sup>nd</sup> to the CBE regarding affects of Campus Master Plan; proposal of infilling main campus and building replacement parking via garages on the periphery
- 2.1.2 Rod felt that the presentation needed to be shared with the TSAC committee; it is good for the committee to see what was presented
- 2.1.3 The presentation gives the facts on the impact to Students, Faculty and Staff if the campus community when the campus continues to lose surface lots
- 2.1.4 Peter stated that the presentation with FAQ's could be placed on the TS web site

### **2.2 Cost Per Space Analysis**

- 2.2.1 The cost per space analysis was requested from Dr. Price several months ago. The data was ready in July; but meetings in July and September were filled with other needed agenda items.
  - 2.2.1.1 Committee members asked how much we had to have in reserves; Rod stated that this would be good information to share with the committee; what are the reserve requirements and how we are building our reserves
  - 2.2.1.2 Robert Pottberg asked if the reserve amount was a system rule or university rule; the reserve amount is a university ruling
  - 2.2.1.3 Dr. Price asked what were assessments; assessments are what TS is charged from Human Resources, Finance Management Operation, Information Technology and other areas for services
  - 2.2.1.4 Hunter asked if we made any revenues from citations; Rod stated that it is break even; actually citation revenue was down; but visitor parking rates have increased, this has helped to keep all permit costs down
  - 2.2.1.5 On the budgeted revenue slide, what is the miscellaneous; this revenue comes from bus advertising, charges for barricades, and traffic control
  - 2.2.1.6 Dr. Price stated that we need to take some of the issues like the debt service and explain it online
  - 2.2.1.7 On the budgeted cost per space what spaces are you averaging; we have all spaces, including timed, university business, handicapped, visitors and reserved number spaces in the cost
  - 2.2.1.8 The 288 state vehicles parked on campus are all in lots; this total does not include the state vehicles where the customers pay for garage permits/spaces, this is the total for vehicles in

surface lots; at this time these departments are not paying to their park their state vehicles. This is costing the permit holders – the Students, Faculty and Staff

2.2.1.9 In the presentation, what is considered as Timed Spaces; these are the 30 minute spaces

### **3.0 Other Business**

- 3.1 Mike Caruso asked if we would explain the debt service on the underground passageway and how it effects the parking permit
- 3.2 Rod stated that we would get the data for para transit prepared and sent prior to the next meeting on December 3rd
- 3.3 Dr. Price would like to move the university vehicles parking on the sidewalks to the top of the next agenda
  - 3.3.1 It was suggested that we invite someone from University Police Department (Elmer Schneider) and a Physical Plant Representative (Les Swick) to this meeting
  - 3.3.2 Leah explained that not all Physical Plant groups are directed in the same way; some do not park on the sidewalks
- 3.4 Dave asked if the committee still wanted Anne Reber to come to a future meeting to discuss para transit;
  - 3.4.1 Rod requested for Para Transit to be placed 2<sup>nd</sup> on the December Agenda
    - 3.4.1.1 Dave reminded the group that Disability Services certifies students but there is no parallel service for faculty and staff
  - 3.4.2 Ann Wallingford mentioned that buses are regularly not yielding to traffic when pulling out from a stop; not yielding at pedestrian crosswalks
    - 3.4.2.1 She has heard multiple complaints about the bus route change that is turning around in lot 47
    - 3.4.2.2 People think that this is dangerous, pedestrians don't expect the bus in the lot, pedestrians consider it as a pedestrian area
    - 3.4.2.3 Rod explained that he has driven the route many times; he does not see this as dangerous; vehicles cutting across the lot, from 50 and 51, are the danger.
    - 3.4.2.4 Dr. Price suggested having University Police Department give a safety statement about laws for pedestrians and crosswalks.
      - 3.4.2.4.1 Consider recommending the appropriate entity develop a safety flyer or campaign
      - 3.4.2.4.2 Have the appropriate entity present a safety program at the new student conferences, transfer student conferences
- 3.5 Debbie Hoffmann and Robert Pottberg gave an update on concerns from the staff council
  - 3.5.1 The staff council came about after the Task Force Forums in 2007

3.5.2 Parking is the first topic on their agenda because it came up in each of the task force forums

3.5.3 The Staff Council would like to sponsor our forums

3.5.3.1 Advertise them, assists us with marketing the forums

### 3.6 Parking Forums

3.6.1 Rod asked the Transportation Services Advisory Committee to attend all or some of the parking forums if possible. The dates for these are:

- December 9<sup>th</sup>, 10:00 am in Rudder Room 601
- January 14<sup>th</sup>, 3:00 pm in GSC, Assembly Room A
- February 5<sup>th</sup>, 11:00 am in Rudder, Room 601

3.6.1.1 Rod asked for Rose to send the committee members a calendar notice for the forums

## 4.0 Meeting adjourned

Other Topic(s):
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### Tasks to be completed;

1. Vehicles parking and driving on sidewalks
  - a. Inviting a guest from University Police Department, Facilities or Physical Plant to explain policies and procedures
2. Para Transit Rules
  - a. Guest Anne Reber
3. Recommendations from Committee Members on Construction Permit Parking Fees
4. Parking for University Vehicles

### Future Discussion Items:

1. Visitor Validation Process
2. Uniform rules to address the preponderance Golf carts, gators, motorized bike-skateboards, etc.
3. Service Spaces

**Next Transportation Services Advisory Committee meeting: December 3, 2008 at 11:30 am in Koldus, Room 110-111**