

# Transportation Services Advisory Committee

## MINUTES OF MEETING

October 19, 2010

### Attendees:

Mr. Joe Dillard  
Ms. Mary Tess Eggebrecht  
Dr. Beverly Kuhn  
Dr. Joe Newton  
Ms. Jennifer Slovacek  
Mr. Oliver Thoma  
Mr. Jeff Toole  
Mr. Rod Weis  
Ms. Casi Wilbanks  
Mr. Jeff Wilson  
Mr. C J Woods  
Mr. Robert Pottberg  
Ms. Flora Reeves  
Mr. Chris Russo  
Mr. Sly Mata for Mr. C J Woods

### Absent:

Ms. Lallah Howard  
Dr. R J Golsan  
Mr. Peter Lange  
Dr. Angie Hill Price

Special Guests: Tyler Moquin (alternate for designee of Student Body President)

### Guests:

Ms. Debbie Hoffmann	Ms. Therese Kucera
Mr. Doug Williams	Ms. Rose Berryhill
Mr. Kenny Kimball	Ms. June Broughton

## 1.0 Business

1.1 Doug Williams called the meeting to order; requested for members to review the minutes from September 22, 2010

1.1.1 Mr. Williams asked the members present for corrections to the minutes; none noted

1.1.1.1 Dr. Joe Newton made a motion to approve the September 22<sup>nd</sup> minutes;

1.1.1.2 Jeff Wilson seconded the motion; all voted in favor, minutes approved.

1.2 Mr. Williams informed the committee that he would oversee the meeting on Mr. Lange's behalf; Mr. Lange was out of town attending a seminar

## 2.0 Lot 23 Closures

**2.1** Mr. Williams request for Ms. Hoffmann to inform the committee about the closure of Lot 23

2.1.1 Ms. Hoffmann stated that she, Peter Lange, and Therese Kucera from the Customer Service Center had met last week with the lot 23 permit holders

2.1.1.1 Presentation presented at the meeting can be found at:  
<http://transport.tamu.edu/about/presentations/2010/ArtsHumanitiesBldgLot23.ppt>

2.1.1.2 Transportation Services is sending a survey to the permit holders on Friday, we will give them one month to inform us of their parking preference

2.1.1.3 December 1<sup>st</sup> we will process their requests and send them a message on where they will park beginning January 2010 when the construction of the Arts & Humanities building is schedule to begin

2.1.1.4 A group housed in Scoates that will be moving soon to the AGRI-Life Building requested for us to reopen a small area north of Scoates for parking, there are approximately 8 spaces located in the area. This area has been closed to parking for several years and is a high pedestrian traffic area. Transportation Services is in the process of setting up a meeting with EHS, Facilities Services and these individuals to determine if there are any safety issues and if we should be concerned about reopening the area.

### **3.0 Bike Program**

**3.1** Registration officially opens tomorrow for the Bike Program. Presentation is located at: <http://transport.tamu.edu/temp/BicycleProgramImplementation.pptx>

3.1.1 Its free, helps to easily identify ownership, easily returns bike to owners, enables University Police Department (UPD) to shop thefts in progress, gives us direct communication with bike owners

3.1.2 We will communicate tomorrow at Sustainability Day, on screen savers at the computer labs, and placement of table tents in the dining halls. Bike owners will have the ability to attach two objects to their registration, (IE: Bill of sale, a snapshot of their bike or of the ID number on their bike

3.1.3 We visited and gather data from several areas around campus; we counted bikes not parked in racks and then counted the vacant spaces in the racks located near these areas. We found 6 areas that have sufficient bike parking and will begin working with these areas to see that bikes are not just placed near the front door, on poles, or attached to handrails. The six areas identified are

**3.1.3.1 The circle drive at the Commons Area**

**3.1.3.1.1** 50 bikes not parked in racks; 112 empty rack spaces 159.08 yards away

**3.1.3.2 Blocker Building**

**3.1.3.2.1** 40 bikes not parked in racks; 104 empty rack spaces 50.03 yards away

**3.1.3.3 Area outside of Heldenfels**

**3.1.3.3.1** 40 bikes not parked in racks; 149 empty rack spaces 28.42 yards away

**3.1.3.4 Rudder Theater**

**3.1.3.4.1** 1 bike not parked in a rack; 41 empty rack spaces 154.65 yards away

**3.1.3.5 West Campus Garage**

**3.1.3.5.1** 48 bikes not parked in racks; 292 empty rack spaces 111.27 yards away

**3.1.3.6 Heep and Kleberg Centers**

**3.1.3.6.1** HEEP - 6 bikes not parked in racks; 273 empty rack spaces 55.65 yards away

**3.1.3.6.2** KLEBERG - 44 bikes not parked in racks; 221 empty rack spaces 74.87 yards away

**3.1.4 Timeline for the bike program**

**3.1.4.1** 2 weeks prior to working the areas identified; place this information on the web

**3.1.4.2** 1 week prior to working the areas identified; place A-Frame signs (BIKES NOT PARKED IN RACKS WILL BE REMOVED) and send an email of the plan to all students, faculty and staff

**3.1.4.3** 3 days prior to working the areas identified: place information on Aggie Hotline

**3.1.4.4** 1-2 days prior to placing/moving bikes not parked in racks to racks -- place a tag on bicycles stating: *"This bike is parked in an unauthorized area and will be removed at owners expense in 24 hrs. Bikes must be parked in racks."*

3.2 Presentation was shown to undergraduate student government association, resident hall representative, University Police Department, and working on a time to show it to resident halls and Student Services

3.3 On October 22 we will begin the communication plan; our plan is to begin removing bikes parked in an unauthorized area by November 5<sup>th</sup>.

3.4 Doug Williams wished to let the group know that Housing placed the racks at the commons

3.5 Debbie Hoffmann informed the group that this is a cultural issue, we ask our customers to park their cars between two white lines and then walk to their

buildings, they do not have “at the door parking”, are we asking too much from the cyclist to do the same? She then asked the group if the plan sounded reasonable to anyone;

3.5.1 Oliver felt that implementing the bike program at no cost to the students was a good thing; we are only asking for them to follow some rules on parking bikes; here is what happens if you don't follow the rules

3.6 Rod Weis suggested that if Transportation Services needed assistance from Facilities Services' Landscape Architect when we look at placement of other racks to let him know. That Facilities Services did have a Landscape Architect that could assist Transportation Services with a design especially when looking at the Wehner area

#### **4.0 Other Business**

4.1 Debbie informed the committee that it was officially announced that Peter Lange is the new Executive Director and Doug Williams is the new Director of Transportation Services

**Meeting Adjourned**